

Meeting location: Town office conference room

Time: Scheduled for Wednesday 1 pm 2-14-2024

Attendees:

Chief Paul Smith
Danielle Cook
Blake Roberts
Ameila Claus
Andy Kilmer

Meeting was called to order at 1:02 pm by Blake with Andy 2nd the motion

Approval of 2/7/2024 Meeting Minutes: Not done. This will have be done at the 3/4/2024.

We met with Interim town manager in hopes to bridging a gap between their office and parks. Paul asked Ameila to get him copies of our charter, by-laws, MOU, list of applicants to get interviews going for parks and rec position. Paul wants to check with town legal about all items and get back with us. Paul also asked for our policies and procedures so again he may ask town legal for advise on these items.

Danielle is to get the questions that we would like asked to all applicants for the open parks and recreation director position to Paul asap. This process may take longer then planned as Paul was sending out letters to the 5 potential applicants letting them know the position is still open and we would like to know if they are still interested.

We discussed the legal advise we had gotten on our own with Paul. The reason we did it was the previous town manager wouldn't allow us to use the town attorney. Paul stated that we have and had every right to ask questions being a town dept.

Paul is going to work on our town emails as they have not worked in almost 2 years.

The RSA that was asked from us from James Haskins was discussed and we had notified Mr. Haskins that we needed an extension of time (Paul Smith's recommendation) in order to get all info requested. Paul did indicate that 1 of the items Mr. Haskins was asking for is a legal document that he may not have. Paul was going to work with Ameila and help in anyway he could so we can get this resolved.

Paul stated he would like to work through Ameila but with us to help get this parks and recreation dept. and town office heading in the same direction. Which is to work for our community.

Meeting adjourned at 2:19pm Blake and 2nd by Andy