

**TOWN OF LITTLETON, NEW HAMPSHIRE "SECOND SESSION" MINUTES  
MARCH 12, 2013**

<b>ELECTION OF OFFICERS</b>		<b>VOTES</b>
Selectman	Margaret Seymour	833
Treasurer	Pamela Ann Bowman	862
Town Clerk	Judith Faye White	871
Trustee of the Trust Funds (Three Year Term)	Edward A Hennessey	919
Trustee of the Trust Funds (Two Year Term)	Janet Costa	878
Library Trustees (3)	Thomas Alt	854
	Richard G Friz	713
	Roger Merrill	15 write in
Park Commissioner	Jeff Brammer	848

**Downtown Revitalization Refinance Agreement:**

**Article 2.** To see if the Town will vote to raise and appropriate the sum of \$225,000 (Two Hundred and Twenty-Five Thousand Dollars) for the purpose of refinancing the 2000 lease purchase agreement with AHEAD. Further to authorize the withdrawal of \$25,000 (Twenty-Five Thousand Dollars) from the Parking Meter Special Revenue Fund and to authorize the issuance of a bond or note for up to \$200,000 (Two Hundred Thousand Dollars) in compliance with the provisions of the Municipal Finance Act (RSA 33), and to further authorize the Selectmen to issue and negotiate such notes and/or bonds and to determine the rate of interest thereon and to take such other action as may be necessary to effect the issuance, negotiation, sale and delivery of such notes and/or bonds as shall be in the best interest of the Town. And further to raise and appropriate \$23,175 (Twenty-Three Thousand One Hundred and Seventy-Five Dollars) for the first year's payment with said funds to come from the Parking Meter Special Revenue Fund. If this article passes the parking meter lease payment for 2013 included in the Warrant Article #3 will be reduced by \$21,000 (Twenty One Thousand Dollars).

**3/5 BALLOT VOTE**

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 2 Passed                      Yes     756                      No     272**

**2013 Operating Budget:**

**Article 3.** To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amount set forth on the budget posted with the warrant and as amended by vote of the first session, for the purpose set forth therein, totaling \$7,766,766.00 (Seven Million Seven Hundred Sixty-Six Thousand Seven Hundred Sixty-Six Dollars). Should this article be defeated, the default budget shall be \$7,669,128.00 (Seven Million Six Hundred Sixty-Nine Thousand One Hundred Twenty-Eight Dollars) which is the same as last year, with certain adjustment required by previous actions of the Town or by law; or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 4-3**

**Article 3 Passed                      Yes     630                      No     408**

**Collective Bargaining Agreement: Town of Littleton & SEA:**

**Article 4.** To see if the Town will vote to approve the cost item included in the collective bargaining agreement reached between the Board of Selectmen and the State Employees' Association, Local 1984, which calls for the following increases in salaries and benefits at the current staffing level:

**Current 3 Year Contract Cost**

<u>Year</u>	<u>Cost</u>
2013	\$5,133
2014	\$7,849
2015	\$6,460

And further to raise and appropriate the sum of \$5,133 (Five Thousand One Hundred Thirty-Three Dollars) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Pursuant to RSA 273-A:12 VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding costs of living increases will continue in force and effect until a new agreement is executed.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 4-1 (2 abstained)**

**Article 4 Passed                      Yes     551                      No     482**

**Collective Bargaining Agreement: Town of Littleton & AFSCME:**

**Article 5.** To see if the Town will vote to approve the cost item included in the collective bargaining agreement reached between the Board of Selectmen and the American Federation of State, County and Municipal Employees Council 93, Local 1348 which calls for the following increases in salaries and benefits at the current staffing level:

**Current 3 Year Contract Cost**

<u>Year</u>	<u>Cost</u>
2013	\$18,634
2014	\$ 8,600
2015	\$ 3,567

And further to raise and appropriate the sum of \$18,634 (Eighteen Thousand and Six Hundred Thirty-Four Dollars) for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Pursuant to RSA 273-A:12 VII, if approved, the terms of this collective bargaining agreement, including the pay plan, but excluding costs of living increases will continue in force and effect until a new agreement is executed.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 4-3**

**Article 5 Failed**                      **Yes 515**                      **No 516**

**Special Town Meeting:**

**Article 6.** Shall the Town of Littleton, if article #4 or article #5 or both are defeated, authorize the governing body to call one special meeting, at its option, to address article #4 and or article #5 cost items only? **3/5 BALLOT VOTE**

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 5-2**

**Article 6 Passed**                      **Yes 638**                      **No 396**

**Installation of Heating Systems at Town Garage & Fire Station:**

**Article 7.** To see if the Town will vote to raise and appropriate an amount not to exceed \$130,000 (One Hundred Thirty Thousand Dollars) for the purpose of designing, engineering, permitting, purchase, and installation of a wood pellet heating system including accessory equipment and other energy efficiency measures for the Town Garage and Fire Station. Furthermore, to authorize the Selectmen to apply for, accept, and expend, without further Town Meeting action, grants or other funds that are available for such purpose.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 6-1**

**Article 7 Passed**                      **Yes 706**                      **No 328**

**Refurbishment of the 1996 KME Fire Engine:**

**Article 8.** To see if the Town will vote to raise and appropriate the sum of \$120,000 (One Hundred and Twenty Thousand Dollars) this article will extend the life of Engine #6 (1996 KME Fire Engine) for an approximate ten to twelve years after the complete refurbishment.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 6-1**

**Article 8 Passed**                      **Yes 752**                      **No 286**

**Reconstructing/Re-Paving and Upgrading Various Paved Town Roads:**

**Article 9.** To see if the Town will vote to raise and appropriate an amount not to exceed \$259,000 (Two Hundred and Fifty Nine Thousand Dollars) for the purpose of designing, engineering, paving and upgrading various town roads as identified by below:

North Skinny Ridge Road estimated cost \$171,000 (One Hundred Seventy-One Thousand Dollars)

Reidy Way estimated cost \$50,000 (Fifty Thousand Dollars)

Riverside Drive estimated cost \$38,000 (Thirty Eight Thousand Dollars)

Any savings seen during the projects will be used for crushing and recycling old pavement.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 5-2**

**Article 9 Passed**                      **Yes 736**                      **No 300**

**Purchase of Police Cruiser:**

**Article 10.** To see if the Town will vote to raise and appropriate the sum of \$37,240 (Thirty-Seven Thousand Two Hundred and Forty Dollars), for the purpose of purchasing and set up of a 2013 or newer Police cruiser as a replacement for the 2006 cruiser in service in the Littleton Police Department, with said funds to come from the Undesignated Unreserved Fund Balance. And further to authorize the Selectmen to trade in or sell the oldest cruiser.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 6-1**

**Article 10 Passed**                      **Yes 604**                      **No 438**

**Upgrade and Update of Police Cruiser Safety/Communications Equipment:**

**Article 11.** To see if the Town will vote to raise and appropriate the sum of \$6,200 (Six Thousand Two Hundred Dollars), for the purpose of purchasing, installing and improving Police cruisers with updated safety and communications equipment, and to authorize the withdrawal of \$6,200 (Six Thousand Two Hundred Dollars) from the Special Detail Revenue Fund. And further to authorize the Police Chief to trade in or sell the older equipment.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 11 Passed**                      **Yes 729**                      **No 313**

**Repairs To 2002 Elgin Highway Department Street Sweeper:**

**Article 12.** To see if the Town will vote to raise and appropriate the sum of \$35,000 (Thirty-Five Thousand Dollars) to refurbish the highway street sweeper as per bid with said funds to come from Undesignated Unreserved Fund Balance.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 12 Passed**                      **Yes 818**                      **No 219**

**Highway Garage/Salt Shed Study Committee Expense Fund:**

**Article 13.** To see if the Town of Littleton will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for the Highway Garage/Salt Shed Study Committee Expenses with said funds to come from the Undesignated Unreserved Fund Balance for this purpose. Any funds remaining at the end of 2013 will revert to a non-lapsing account for use by the study committee in 2014.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 6-1**

**Article 13 Passed**                      **Yes 670**                      **No 364**

**Sidewalk Maintenance & Repairs:**

**Article 14.** To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) for the repair, maintenance and to apply Concrete Sealant to various sidewalks throughout the Town, with said funds to come from the Parking Meter Improvement Special Revenue Fund.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 14 Passed**                      **Yes 890**                      **No 149**

**Sidewalk Maintenance & Repairs Expendable Trust Fund:**

**Article 15.** To see if the Town of Littleton will vote to create an Expendable Trust Fund pursuant to RSA 31:19 -a to be known as the Sidewalk Maintenance & Repair Expendable Trust Fund for the Highway Department Sidewalk Maintenance expenses, to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be placed in said fund with said funds to come from the Parking Meter Special Revenue Fund. And further to appoint the Selectmen as agents to expend from this fund.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 15 Passed**                      **Yes 811**                      **No 222**

**Study/Design, Engineering of the Removal or Replacement of the Dells Dam (mandated by DES):**

**Article 16.** To see if the Town will vote to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) to address the NH Department of Environmental Services "Letter of Deficiency" regarding the Dells Dam with said funds to come from the Undesignated Unreserved Fund Balance. The dam cannot currently pass the required storm event without overtopping. The appropriation will be used to continue to evaluate alternatives for full reconstruction or removal of the dam and make recommendation(s) to the Town.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 16 Passed**                      **Yes 725**                      **No 306**

**West Main Street Retaining Wall Repairs:**

**Article 17.** To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand Dollars) for the purpose of designing, repairing, rebuilding, sealing, and maintenance to the retaining wall located on West Main Street. And to further authorize the withdrawal of \$25,000 (Twenty-Five Thousand Dollars) to come from the Retaining Wall Maintenance Fund.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 6-1**

**Article 17 Passed**                      **Yes 766**                      **No 254**

**Painting of the Riverwalk Covered Bridge:**

**Article 18.** To see if the Town will vote to raise and appropriate the sum of \$8,000 (Eight Thousand Dollars) for the purpose of cleaning, preparing, sealing and painting the 2004 Riverwalk Covered Bridge. And to further authorize the withdrawal of \$8,000 (Eight Thousand Dollars) from the Capital Project Reserved Fund balance for the Riverwalk Phase II Project.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 18 Passed**                      **Yes 755**                      **No 266**

**Bridge Maintenance/Repair:**

**Article 19.** To see if the Town will vote to raise and appropriate the sum of \$13,593 (Thirteen Thousand Five Hundred And Ninety-Three Dollars) for the purpose of cleaning, sealing, and maintenance to Town bridges and their abutments. And to further authorize the withdrawal of \$13,593 (Thirteen Thousand Five Hundred and Ninety-Three Dollars) from the Bridge Repair and Maintenance Fund.

**No Tax Impact**

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 19 Passed**                      **Yes 873**                      **No 149**

**Transfer Station Improvements, Maintenance, Replacement, & Repair Funds:**

**Article 20.** To see if the Town will vote to raise and appropriate the sum of \$43,000 (Forty-Three Thousand Dollars) to replace, fix, purchase and maintain equipment, building, containers, and vehicles, pave the remaining part of the driveway, fix the roof, and purchase additional supply of bags, all at the Transfer Station, and to authorize the withdrawal of \$43,000 (Forty-Three Thousand Dollars) from the Transfer Station Special Revenue Fund created for the above purposes. The funds will be used as follows:

Equipment, Containers, Vehicle and Building repairs and maintenance \$15,000 (Fifteen Thousand Dollars).

Paving the remaining part of the drive way \$13,000 (Thirteen Thousand Dollars)

Purchase of additional supply of bags \$15,000 (Fifteen Thousand Dollars)

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 20 Passed**                      **Yes 850**                      **No 175**

**Transfer Station Use of Special Revenue Fund to Offset Tax Appropriation:**

**Article 21.** To see if the Town will vote to withdraw \$21,500 (Twenty-One Thousand Five Hundred Dollars) from the Transfer Station Special Revenue Fund to partially offset the Transfer Station Operating Budget on the part-time personnel expense included in warrant article 3.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 21 Passed**                      **Yes 863**                      **No 156**

**Sale of Town Property:**

**Article 22.** Shall the Board of Selectmen be authorized, without further Town Meeting action, to advertise and sell the following Town Property after consultation with the Town Planning Board and Conservation Commission, in accordance with RSA 41:11-4a:

<u>Location</u>	<u>Map/Lot</u>	<u>Acres</u>	<u>Brief Description</u>
Osgood Farm Road	4-3	6.18	Residential Building Lot
Hatch Brook Lane	25-12	1.5	Possible Residential Building Lot
486 Railroad Street	81-44	0.24	Frontage Lot to Bethlehem Building Site
Railroad Street	81-10	0.26	Lot between Railroad St. and RR Tracks
North Littleton Road	9-29	0.23	Small Parcel with 130' Frontage on Rt. 135
Riverside Drive	77-90	0.77	Corner of Bridge Street & Riverside Drive

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 22 Passed**                      **Yes 895**                      **No 126**

**Funding of Town Wide Assessment Maintenance Trust Fund:**

**Article 23.** To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Town Wide Assessment Maintenance Trust Fund previously established, to come from the Undesignated Unreserved Fund Balance. The purpose for funding this is to meet the constitutional and statutory requirement that assessments are done every fifth year following RSA 75:8-a. It is anticipated that a revaluation will take place in 2015.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 23 Passed**                      **Yes 734**                      **No 281**

**Unexpended Conservation Commission Funds:**

**Article 24.** To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its 2012 annual appropriations, said funds to be placed in the Conservation Fund. The unexpended portion of the 2012 annual appropriations is \$1,998 (One Thousand Nine Hundred Ninety-Eight Dollars).

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 24 Passed**                      **Yes 823**                      **No 213**

**Unexpended Supplement Local Assistance (Welfare) Expendable Trust Fund:**

**Article 25.** To see if the Town of Littleton will vote to raise and appropriate \$7,348 (Seven Thousand Three Hundred Forty-Eight Dollars) to be placed in the Local Assistance (Welfare) Expendable Trust Fund with said funds to come from undesignated unreserved fund balance. These funds represent the unexpended portion of the 2012 annual appropriations.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 25 Passed**                      **Yes 745**                      **No 293**

**Lease of Town Property to Mount Eustis Ski Hill Group:**

**Article 26.** To see if the Town will vote to authorize the Board of Selectmen to enter into a two or three year lease with the Mount Eustis Ski Hill Group for up to thirty-three (33) acres of Town owned property known as the Mount Eustis Property as shown on Tax Map 92-33-0 under the terms negotiated and agreed upon by the Mount Eustis Ski Hill Group and the Town of Littleton in consultation with the Parks & Recreation Commissioners, and in accordance with the Town zoning and planning regulations and after at least two public hearings.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 0-0**

**Article 26 Passed**                      **Yes 934**                      **No 111**

**Tax Impact on Warrant:**

**Article 27.** To see if the Town will vote in accordance with RSA 32:5 V-b, to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body (Board of Selectmen), shall contain a notation on the ballot stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 7-0**

**Article 27 Passed**                      **Yes 899**                      **No 129**

**Discontinuance of Capital Reserve Funds/Trust Funds**

**Article 28.** To see if the Town will vote to discontinue the following Capital Reserve Funds/Trust Funds with said funds with accumulated interest to date of withdrawal, to be transferred to the Town's general fund.

Town Building & Opera House Trust Fund established in 2007 with a balance of (\$0) zero.

Opera House Care Trust Fund established in 1991 for care of the Opera House with a balance after the petitioned Warrant

Article 29 withdrawal if approved (\$0) zero.

Opera House Capital Reserve Fund established in 2000 with a balance after the petitioned Warrant Article 29 withdrawal if approved (\$0) zero.

Vehicle Replacement Capital Reserve Fund established in 1995 with a balance of \$495.27 (Four Hundred Ninety-Five Dollars and Twenty Seven Cents)...

Highway Equipment Capital Reserve Fund established in 2000 with a balance of \$69.37 (Sixty-Nine Dollars and Thirty-Seven Cents)

**Recommended by Selectmen: 3-0**

**Recommended by Budget Committee: 0-0**

**Article 28 Passed**                      **Yes 835**                      **No 196**

**Petitioned Article(s)**

**Opera House – Electric Wiring, Curtains, Etc.**

**Article 29.** To see if the Town will vote to raise and appropriate the sum of \$23,500 (Twenty-Three Thousand Five Hundred Dollars) for the purpose of repairs and rewiring electrical, lighting and audio systems in the Opera House, purchase new curtains, chairs, tables, piano, and other needed equipment with \$15,199 (Fifteen Thousand One Hundred Ninety- Nine Dollars) to be withdrawn from the Opera House Special Revenue Fund, \$726 (Seven Hundred Twenty-Six Dollars) to come from the Dedicated Donation received in 2012, \$1,729 (One Thousand Seven Hundred Twenty-Nine Dollars) to come from the Opera House Capital Reserve Fund established in 2000, and \$5,846 (Five Thousand Eight Hundred Forty-Six Dollars) to come from the Opera House Trust Fund established in 1991 for the Care of the Opera House. The intention for this is to improve the ability to rent the Opera House.

**By Petition**

**Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 29 Passed**                      **Yes 645**                      **No 397**

**Glenwood Cemetery Association:**

**Article 30.** To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) for the repairs of a section of the cemetery wall facing West Main Street.

**By Petition**

**Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 30 Passed**                      **Yes 698**                      **No 337**

**Chamber of Commerce Operating Funds:**

**Article 31.** To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to support the Littleton Area Chamber of Commerce.

**By Petition**

**Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 31 Passed**                      **Yes 563**                      **No 467**



**Social Service Articles**

**Grafton County Senior Citizens Council, Inc.**

**Article 37.** To see if the Town will vote to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) to support the Grafton County Senior Citizens Council, Inc. for services provided by the Littleton Area Senior Center, the adult in-home care program and ServiceLink for Littleton residents, and the cost of providing these services was \$357,855.58.

**By Petition**

**Not Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 37 Passed**                      **Yes 674**                      **No 365**

**Tri-County Community Action Program:**

**Article 38.** To see if the Town will vote to raise and appropriate the sum of \$10,900 (Ten Thousand Nine Hundred Dollars) to support Community Contact Office providing Fuel Assistance, Weatherization, emergency food, security loans and other services to the residents of Littleton. From July 2010 through June 2011, Littleton residents have received over \$400,000 in services from our office. These funds help with the overhead cost that programs we provide do not cover.

**By Petition**

**Not Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 38 Passed**                      **Yes 556**                      **No 478**

**Ammonoosuc Community Health Services, Inc.:**

**Article 39.** To see if the Town will vote to raise and appropriate the sum of \$14,350 (Fourteen Thousand Three Hundred Fifty Dollars) for Ammonoosuc Community Health Services, a non-profit community health center offering a network of affordable primary health services.

**By Petition**

**Not Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 39 Passed**                      **Yes 556**                      **No 475**

**North Country Transit:**

**Article 40.** To see if the Town of Littleton will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) to support the North Country Transit, Lancaster-Whitefield-Littleton Tri-Town Public Transit Route.

**By Petition**

**Not Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 40 Passed**                      **Yes 583**                      **No 450**

**Boys & Girls Club of the North Country:**

**Article 41.** To see if the Town will vote to raise and appropriate the sum of \$10,000.00 (Ten Thousand Dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school environment for children from Littleton and other area towns.

**By Petition**

**Not Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 41 Passed**                      **Yes 560**                      **No 466**

**North Country Home Health & Hospice:**

**Article 42.** To see if the Town will vote to raise and appropriate the sum of \$19,725.00 (Nineteen Thousand Seven Hundred Twenty-Five Dollars) for the support of the home health care, supportive care, medical hospice and community health programs and services of the North Country Home Health & Hospice Agency, Inc. in the fiscal year 2013 for the residents of Littleton, NH.

**By Petition**

**Not Recommended by Selectmen: 3-0**

**Not Recommended by Budget Committee: 6-0**

**Article 42 Passed**                      **Yes 682**                      **No 353**

