

ASSESSING DEPARTMENT

The Littleton Assessing Office is responsible for calculating the assessed value of each property and ensuring that is assessed equitably in relation to market value. Property taxes are then calculated, based on the assessed value of each property. Littleton utilizes software produced by Vision Government Solutions and assessed values can be found at their on-line database (<http://www.vgsi.com>) or at the Town of Littleton website under Town Maps.

Municipal Resources continues to handle the assessing functions for the Town. The primary members of the staff working in Town are, Paul McKenney, Scott Marsh, Shawn Main, Jerry Quintal and Joseph Lessard. They are typically in Town at least two days a week. It is requested that if any of the assessors come to your property, you support the Town's efforts to keep assessments equitable and proper by answering questions and allowing them to inspect and measure your property. Municipal Resources personnel are available to meet with you and answer any questions. If an appointment is desired, please feel free to call the Assessing Office 603-444-3996 ext. 14.

Applications for all exemptions, tax deferrals (formerly the elderly and disabled tax lien) and tax credits must be received no later than April 15th, preceding the setting of the tax rate (RSA 72:33). The applicant must be qualified for the exemption, deferral, or credit as of April 1st of the tax year claimed. The financial qualification will be reviewed as of the time that application is filed. The Assessing Office will provide a written decision.

Applications for abatement must be made by March 1 following the notice of tax. The Municipality has until July 1 following the notice of tax to grant or deny the abatement application. Taxpayer may file an appeal either at the BTLA or Superior Court, but not both, by September 1 after receiving municipality's decision or if no response is received by July 1.

Important Dates

March 1 – Last day to file for abatement for preceding year.

March 3 – Last day for owners to notify Assessing Officials that "Intent to Cut" will be extended for the previous tax year.

April 15 – Last Day to file application for property tax exemption, credit or deferral for upcoming year.

April 15 – Last day for religious, educational and charitable organizations to file listing of all exempt property with the Assessing Officials. Refusal to file may be grounds for denial.

April 15 – Last date to file application for "Current Use" enrollment for the upcoming tax year.

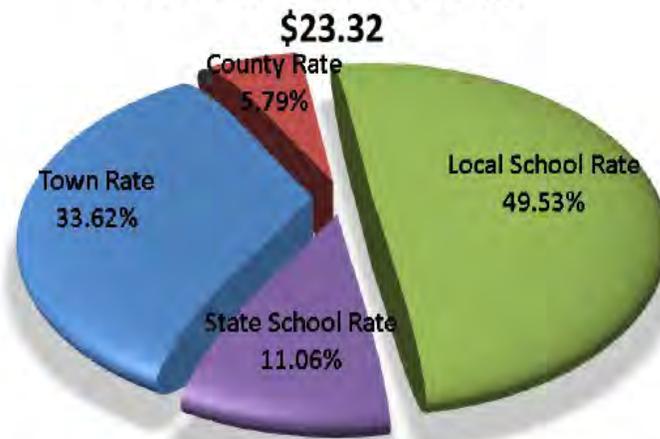
April 15 – Last date to file "Report of Cut" for the previous year.

SUMMARY OF VALUATION
Annual Report - 2015

CURRENT USE LAND	1,056,120
RESIDENTIAL LAND	70,096,090
COMMERCIAL/INDUSTRIAL LAND	50,325,810
TOTAL TAXABLE LAND	121,478,020
RESIDENTIAL BUILDINGS	240,480,580
MANUFACTURED HOUSING	10,646,900
COMMERCIAL/INDUSTRIAL BUILDINGS	119,274,420
TOTAL TAXABLE BUILDINGS	370,401,900
PUBLIC UTILITIES-SECTION A	267,920,300
PUBLIC UTILITIES-SECTION B	
VALUATION BEFORE EXEMPTIONS	759,800,220
BLIND EXEMPTIONS	105,000
ADJUSTED ELDERLY EXEMPTIONS	4,155,000
TOTAL EXEMPTIONS OFF VALUE	4,260,000
VALUATION ON WHICH MUNICIPAL, COUNTY & LOCAL EDUCATION TAX RATE IS COMPUTED	755,540,220
LESS PUBLIC UTILITIES-SECTION A	267,920,300
VALUATION ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	487,619,920
VETERANS EXEMPTIONS	150,500
DISABLED VETERANS	11,900
TOTAL TAX CREDITS	162,400
NON-TAXABLE LAND AND BUILDINGS	80,806,490

	In-town	County	Local School	State School	Sidewalk District	Total
2006	\$5.60	\$0.86	\$10.27	\$2.46	\$0.10	\$19.29
2007	\$6.40	\$1.11	\$11.04	\$2.28	\$0.16	\$20.99
2008	\$6.78	\$1.14	\$11.26	\$2.62	\$0.14	\$21.94
2009	\$6.90	\$1.05	\$10.57	\$2.54	\$0.00	\$21.06
2010	\$8.04	\$1.10	\$11.23	\$2.46	\$0.00	\$22.83
2011	\$6.77	\$1.24	\$10.08	\$2.31	\$0.00	\$20.40
2012	\$7.00	\$1.32	\$10.35	\$2.40	\$0.00	\$21.07
2013	\$7.40	\$1.27	\$11.34	\$2.45	\$0.00	\$22.46
2014	\$7.44	\$1.29	\$11.15	\$2.32	\$0.00	\$22.20
2015	\$7.84	\$1.35	\$11.55	\$2.58	\$0.00	\$23.32
	In-town	County	Local School	State School	Sidewalk District	Total
2006	29.03%	4.46%	53.24%	12.75%	0.52%	100.00%
2007	30.49%	5.29%	52.60%	10.86%	0.76%	100.00%
2008	30.90%	5.20%	51.32%	11.94%	0.64%	100.00%
2009	32.76%	4.99%	50.19%	12.06%	0.00%	100.00%
2010	35.22%	4.82%	49.19%	10.78%	0.00%	100.00%
2011	33.19%	6.08%	49.41%	11.32%	0.00%	100.00%
2012	33.22%	6.26%	49.12%	11.39%	0.00%	100.00%
2013	32.95%	5.65%	50.49%	10.91%	0.00%	100.00%
2014	33.51%	5.81%	50.23%	10.45%	0.00%	100.00%
2015	33.62%	5.79%	49.53%	11.06%	0.00%	100.00%

2015 Tax Rate Percentages



**PROPERTY
TAX RATE
HISTORY**

1993-2015

	<i>In-Town</i>	<i>County</i>	<i>Local School</i>	<i>State School</i>	<i>Total</i>	<i>Sidewalk Dist.</i>	<i>Total</i>
1993	\$ 8.67	\$ 1.57	\$ 23.18		\$ 33.42	\$ 0.42	\$ 33.84
1994	\$ 8.55	\$ 1.55	\$ 23.81		\$ 33.91	\$ 0.37	\$ 34.28
1995	\$ 8.45	\$ 1.48	\$ 25.16		\$ 35.09	\$ 0.27	\$ 35.36
1996	\$ 5.17	\$ 1.18	\$ 17.16		\$ 23.51	\$ 0.18	\$ 23.69
1997	\$ 5.52	\$ 1.23	\$ 17.92		\$ 24.67	\$ 0.17	\$ 24.84
1998	\$ 6.27	\$ 1.23	\$ 17.14		\$ 24.64	\$ 0.14	\$ 24.78
1999	\$ 7.45	\$ 1.17	\$ 7.42	\$ 6.51	\$ 22.55	\$ 0.13	\$ 22.68
2000	\$ 5.96	\$ 1.42	\$ 11.63	\$ 6.37	\$ 25.38	\$ 0.13	\$ 25.51
2001	\$ 6.59	\$ 1.59	\$ 11.28	\$ 6.49	\$ 25.95	\$ 0.15	\$ 26.10
2002	\$ 6.67	\$ 1.65	\$ 12.24	\$ 6.44	\$ 27.00	\$ 0.20	\$ 27.20
2003	\$ 7.67	\$ 1.76	\$ 14.84	\$ 5.68	\$ 29.95	\$ 0.23	\$ 30.18
2004	\$ 8.74	\$ 1.88	\$ 19.96	\$ 4.46	\$ 35.04	\$ 0.36	\$ 35.40
2005	\$ 5.41	\$ 1.11	\$ 11.13	\$ 2.57	\$ 20.22	\$ 0.24	\$ 20.46
2006	\$ 5.60	\$ 0.86	\$ 10.27	\$ 2.46	\$ 19.19	\$ 0.10	\$ 19.29
2007	\$ 6.40	\$ 1.11	\$ 11.04	\$ 2.28	\$ 20.83	\$ 0.16	\$ 20.99
2008	\$ 6.78	\$ 1.14	\$ 11.26	\$ 2.62	\$ 21.80	\$ 0.14	\$ 21.94
2009	\$ 6.90	\$ 1.05	\$ 10.57	\$ 2.54	\$ 21.06	\$ -	\$ 21.06
2010	\$ 8.04	\$ 1.10	\$ 11.23	\$ 2.46	\$ 22.83	\$ -	\$ 22.83
2011	\$ 6.77	\$ 1.24	\$ 10.08	\$ 2.31	\$ 20.40	\$ -	\$ 20.40
2012	\$ 7.00	\$ 1.32	\$ 10.35	\$ 2.40	\$ 21.07	\$ -	\$ 21.07
2013	\$ 7.40	\$ 1.27	\$ 11.34	\$ 2.45	\$ 22.46	\$ -	\$ 22.46
2014	\$ 7.44	\$ 1.29	\$ 11.15	\$ 2.32	\$ 22.20	\$ -	\$ 22.20
2015	\$ 7.84	\$ 1.35	\$ 11.55	\$ 2.58	\$ 23.32	\$ -	\$ 23.32



LITTLETON FIRE RESCUE

It is my extreme pleasure to present to the residents of our community our 2015 Littleton Fire Rescue Annual Report.

As we close out 2015, we thank the residents and business owners of our community for being proactive in helping us to prevent fires. In 2015 Littleton Fire Rescue responded to 280 fire related calls. This represents a four-percent reduction in fire related calls for our community. In the 2014 annual report I spoke of the “perfect storm” which is low crew size combined with extended response times. Low crew size being only two firefighters as compared with three or four working on the truck. A landmark study issued by the U.S. Department of Commerce's National Institute of Standards and Technology (NIST) shows that the size of firefighting crews has a substantial effect on the fire service's ability to protect lives and property in residential fires. This report is the first to quantify the effects of crew sizes and arrival times on the fire service's lifesaving and firefighting operations for residential fires. Using the NIST study, let's examine the Littleton model of shift staffing with a crew size of two firefighters. There are twenty-two essential tasks that must be performed during a structure fire. Some tasks such as ventilation and extinguishment need to be performed simultaneously. A crew of two firefighters arriving to the scene of a residential structure fire cannot perform the essential tasks required and as a result, skips performing critical tasks in order to rescue trapped occupants or prevent the fire from extending into other areas of the home. Skipping tasks jeopardizes the safety of both residents and firefighters not to mention the ability to extinguish the fire. Referring to the NIST report, the fire modeling showed clearly that two-person crews cannot complete essential fire ground tasks in time to rescue occupants without subjecting either firefighters or occupants to an increasingly hazardous atmosphere. Using a crew of two firefighters, even for a slow-growth rate fire, the life threatening components of fire was approaching the level at which sensitive populations, such as children and the elderly lives are threatened. For a medium-growth rate fire with two-person crews, the life threatening components of fire was far above that threshold and approached the level affecting the general population. For a fast-growth rate fire, the life threatening components of fire was well above the level at which 50 % of the general population would be incapacitated, incapable of self-rescue. The NIST report further states that larger size crews can rescue most occupants prior to incapacitation.

We need to start considering expanding our staffing to allow for larger on-duty crews as well as hiring adequate personnel to provide Sunday coverage. At best, you can protect yourself and your family by installing smoke detectors on every level and in each bedroom of the home. Eliminate the use of extension cords and pay particular attention to alternate heating devices such as space heaters. Create an escape plan and practice that plan with your family. Be cautious with using tobacco products and dispose of those products in a safe, effective manner. Your best defense against a house fire is prevention.

Another troubling issue which has become more predominate in 2015 is the occurrence t of finding apartments, whose occupants have dismantled or completely removed the smoke detector. Inspecting apartment buildings, it was common to find that 35% of the apartments had smoke detectors that were dismantled or removed by the tenant. Equally troubling is many of the apartment buildings are not protected by fire sprinklers leaving the smoke detector the only early warning system available to detect smoke form a fire.

New Hampshire RSA 153:10a requires all multi-unit dwellings and rental units to be equipped with automatic fire warning devices as well as carbon monoxide detection devices and tampering with these devices is a misdemeanor (RSA 634:2 IX). We have been working with apartment owners in order to enhance their knowledge and support their initiative to maintain each smoke detector in optimum condition. Please contact the Fire chief for more information.

In 2015, thru our recruitment program, we hired an additional three new Call Company Firefighters. We welcome Jennifer Laing, Kevin Low and Charles Sweeney to our ranks!

Also, we welcome back Call Company Firefighter Jeremy Brann who served as a 1st Lieutenant, 3rd Battalion (HIMARS), and 3-197th Field Artillery Regiment during Operations Spartan Shield. We thank Jeremy for his service to our Country!

And finally, in 2015, we experienced three retirements. We honor Captain Jeff Whitcomb who served the community for twenty-five years, Lt. Bill Brusseau serving the community for twenty-four years and Firefighter Todd who served working for both the Highway Department and then the Fire Department for 19-years, for their many years of dedicated service, their bravery under battle and for their many contributions to both the fire service and to our community!

We also acknowledge and thank Call Company Firefighters Sarah March serving 9 years; Shawn Grover serving 9 years and Steven Roberts serving 5 years for their service to our community and wish they the very best in their future endeavors.

In closing, the men and women of Littleton Fire Rescue are dedicated to serving our community to save lives and property from the ravages of fire. We will continue to work to reduce response times and increase shift staffing to better protect your life and your investment. Thank you to our residents and community business owners for your continued support.

Yours in safety, Fire Chief Joe Mercieri

2015 Annual Report

The most valuable resources of the Fire Department are the dedicated men and women who are responsible for emergency responses and daily functions required for operating and maintaining the department in a professional manner.

OUR VISION

To be recognized by our community and employees as:
A model of excellence in providing services thru Education, Prevention, and Mitigation;
A Department that is synonymous with the term leadership;
A Department that fosters an environment of involvement, trust and cohesion;
A Department responsive to the community's needs and concerns.

OUR MISSION STATEMENT

It is the mission of the Littleton Fire Rescue to strive to be on the cutting edge of excellence by exceeding expectations in providing fire suppression, rescue and hazardous materials control. We, the individuals who make up Littleton Fire Rescue form a united team of professionals who are committed to the following values:

- The elimination of loss of life, injuries, and destruction of property from fire through proactive fire safety education and code enforcement...
- The protection of all individuals; residents, guests or visitors alike, through the application of state of the art firefighting and rescue techniques...
- The department will provide fire prevention and education to all segments of the population through a comprehensive program delivered in a professional manner.
- The defense of our natural resources from uncontrolled releases of hazardous materials into the environment.
- To be responsive to the needs of the citizens and community...
- To promote teamwork and fellowship by creating an atmosphere of openness and caring.
- To stimulate a sense of vision by encouraging innovation and change.
To foster a positive attitude about ourselves, our community and our department!

Staffing

The Fire Department employs 6 full-time firefighters; a full-time chief and 18 Call Company personnel.

Littleton firefighters extinguishing a car fire.



Call Company Recruitment – Is For Everyone!

We are looking for a few good men and women to join the Call Company ranks. We are looking for people who can help in the many facets of emergency services delivery. Please consider becoming part of our team by contacting the Littleton Firehouse at 444-2137 to pick-up a Call Company application. Thank you.

High School Internship & Certification Programs

Littleton Fire Rescue has partnered with the Littleton High School Vocational Education Department to offer a firefighter internship opportunity to area high school students. The internship program is now in its fourth year. The program offers young men and women the opportunity to experience what it is like to work for a fire department. Students learn skills and concepts that they will need to prepare them for the State of New Hampshire Firefighter Level 1 certification program. The internship program combines firefighting, fire prevention and emergency medical services into a comprehensive “head start” program. Please contact Captain Jeff Whitcomb or your high school guidance counselor for more information on these programs.

Public Fire Education

Littleton Fire Rescue offers the following classes to the general public, businesses and schools.

- CPR / AED
- Crowd Control Management
- Fire Extinguisher training
- Public Fire Education classes

Please contact the firehouse at 444-2137 to schedule a class or evacuation drill.

Emergency Management

In 2015 we completed the annual review of our Local Emergency Response Plan. The Resource and Contact lists were updated. Also in 2015 we conducted our first Table Top Exercise to test our Local Emergency Plan and Response capabilities. The exercise was well attended with representatives from the Town, State, local business and Healthcare agencies. The scenario used was an ice storm, similar to the storm of 1998 where five storms combined to produce one massive ice event.

Apparatus

Current apparatus in the Department includes:

Engine 3 1995 KME Class-A Pumper Age: 21 years old

Engine 6 1997 KME Class-A Pumper Age: 19 years old (Refurbished in 2014)

Ladder 1 2003 American LaFrance 110 foot aerial Age: 13 years old

Tanker 1 2013 Freightler Vacuum Tanker: 2 year old

New 2014 3500 gallon Vacuum Tanker

Cost to Littleton taxpayers - \$14,750



Life Safety Inspections & Code Enforcement



Once again 2015 was an extremely active year for fire code inspections. Many buildings continue to undergo renovation. Also part of the Life Safety and Fire Code inspection work involves the investigation of complaints, fielding code questions, inspection of wood/ coal stoves and oil fired boilers. We also inspect child and adult day care facilities as well as other State licensed occupancies.

As mentioned earlier, of concern is the increase of tenants tampering and / or completely removing smoke detectors from apartments. This practice places the lives of all apartment tenants in jeopardy. Smoke alarms are the first level of protection providing early notification to the occupants of the apartment. Removing or tampering with smoke detectors is a criminal offense. Under the law, the owner of the rental unit shall be responsible for maintaining the automatic fire warning device and carbon monoxide detection device in a suitable condition.



Emergency Calls for 2015 909 calls for service

In 2015 Littleton Fire Rescue responded to 909 emergency calls for service.

2015 calls for service are as follows:

Type of Call	Total
Permits Issued	
Fires	26
Brush burning	387
Explosion	3
Seasonal fires	301
Rescue & EMS	629
Fuel Oil Burner	10
Hazardous Conditions	40
Service Calls	57
Good Intent	60
False Alarms	90
Severe Weather / Natural disaster	1
Special Type	3

Special Events and Fundraisers

In 2015 Littleton Fire Rescue participated in the following events:

Littleton Firefighters served **Valentine's Day Lunch** at the Littleton Senior Center.

Littleton Firefighters with assistance from the Littleton High School National Honor Society awardees served the **Thanksgiving Day lunch at the Littleton Senior Center**



MDA Dinner

Littleton Firefighters served dinner to over 72 riders to help raise \$134,500 to fight Muscular Dystrophy. The 2015 Dedication is in honor of

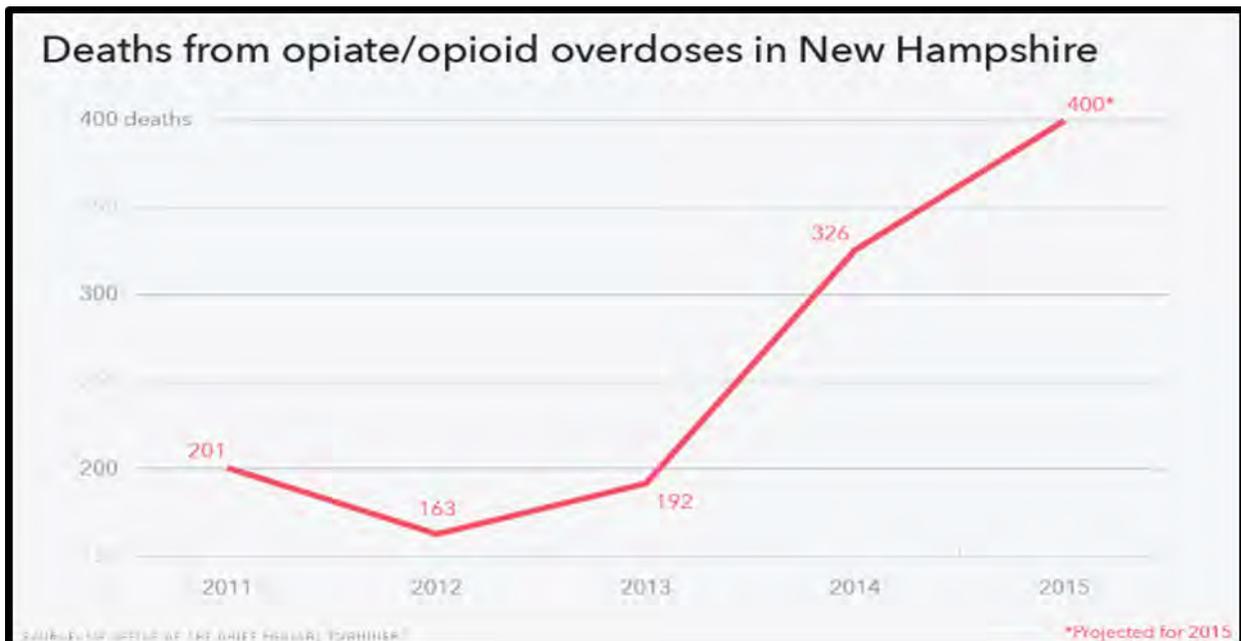
Ellen Corindia



Ellen Corindia is a 39 year old former Navy Nurse living in Marlborough, New Hampshire. She developed the symptoms of Amyotrophic Lateral Sclerosis (ALS) in 2001 while serving our country on active duty. She has continued to live an adventurous, active life despite dealing with a fatal neuromuscular disease.

POLICE DEPARTMENT

Once again, in 2015, our community experienced the devastating effects of illegal heroin, prescription opioid pain medication and other illegal narcotics when we suffered another drug overdose death in April. The growing illicit use of these drugs is not only germane to Littleton, but is a problem gripping the State of New Hampshire and our nation. The use of these highly addictive drugs have repercussions that extend far beyond the individual user. The medical and social consequences of their use—such as hepatitis, HIV/AIDS, fetal effects, crime, violence, and disruptions in family, workplace, and educational environments—have a devastating impact on society and cost billions of dollars each year. In 2015 more than 400 people in our state died of a drug overdose topping highway fatalities. The department worked tirelessly to investigate crimes attributed to illegal drug use such as armed robbery, burglary and theft. The department made several arrests to curb the illegal distribution and use of heroin, prescription opioid medication and other controlled substances in order to keep our community safe. Those efforts would not be successful without the partnerships we enjoy with the Attorney General’s Drug Task Force, the Grafton County Attorney’s Office and Sheriff’s Department, the New Hampshire State Police and our local police departments. In October the Attorney General announced the conviction of Michael Millette, age 54, of Littleton, who pled guilty to the Sale of a Controlled Drug, Death Resulting, two counts of Sale of a Controlled Drug, and Possession of a Controlled Drug with Intent to Sell. Mr. Millette was a substantial drug dealer in the Littleton area. His conviction was among the first in the State of New Hampshire where a person was held accountable for selling illegal narcotics where a death resulted. Please don’t forget that in an effort to remove unwanted unused prescription medication we joined with the Littleton Regional Healthcare to establish a permanent drug take back location in the lobby of the Littleton Police Department. Unused prescription medications in homes create a public health, environmental and safety concern, because they can be accidentally ingested, stolen, misused, and abused. In 2015 the department collected over 300 lbs. of unused prescription medication. We remain committed to this effort in order to maintain the quality of life our citizens enjoy.



In 2015, the community voted to replace a patrol car in our aging fleet. A 2015 Ford Interceptor Utility was purchased to meet the needs of the patrol staff. The new patrol vehicle was delivered with all-wheel drive which provides a safer driving platform for the officers during inclement weather. The department continued to utilize outside revenue sources such as grants to provide enhanced patrols in order to provide for safer streets and neighborhoods. The Littleton Police Department was the recipient of several New Hampshire Highway Safety Agency grants. The grants provided enhanced patrol coverage which included DWI saturation patrols, pedestrian safety foot patrols, seatbelt enforcement patrols, and specialized patrols to address distracted drivers and speed during morning and afternoon "rush hour" traffic. In New Hampshire, distracted driving deaths, due to cell phone use, has exceeded deaths attributed to alcohol and drug impaired drivers.

In 2015 the department experienced several personnel changes. After many years of service, Sergeant Gary Hebert resigned from the department to become the Chief of Police in Piermont, NH. Sgt. Hebert elected to remain with the department as a part-time officer. Ofc. Sean O'Brien was selected to fill a vacancy left by Ofc. David Wentworth who resigned from the department in late 2014 to work as an investigator for the New Hampshire Liquor Commission Division of Enforcement. Shortly after, Ofc. Sean Donahue was hired to fill the vacancy left by Sgt. Hebert earlier in the year. Officers O'Brien and Donahue successfully graduated from the State of New Hampshire full time police academy and after completing their field training have joined our ranks. They are very enthusiastic about serving the community. On June 1, after a demanding selection process, James Gardiner was promoted to sergeant. In early 2015 Officer Robert Martin was the recipient of the 2014 Officer of the Year Award for his performance of duty and dedication to the Town of Littleton. Several awards and citations were also presented to officers, civilian employees and volunteers (VIPS) who distinguished themselves throughout the year during the awards ceremony.



The Littleton Police Department maintained its partnership with the North Country Health Consortium as a member of the Alcohol, Tobacco, and Other Drugs (ATOD) Task Force which combats underage drinking and teenage drug use in the North Country. In 2015, we continued our efforts with the New Hampshire Liquor Commission Division of Enforcement and the North Country Boys and Girls Club in an effort to maintain the “Sticker Shock” campaign to prevent the sale of alcohol to minors. In addition to other enforcement actions supported by grants, the department remains committed to educating and mentoring our youth against the dangers of drugs, tobacco and alcohol with programs such as D.A.R.E. In 2015 the Littleton Police Department D.A.R.E. officer, Sgt. James Gardiner, continued his instruction to the Daisy Bronson Middle School (in addition to Lakeway Elementary School) and is contracted to provide D.A.R.E. instruction to Whitefield Elementary School.

In support of a strong community policing philosophy the Littleton Police Department hosted the 9th Annual Halloween Festival for area youth. Judging by the amount of participation, citizen involvement and positive feedback, this proved to be a successful event. Members of the police department participated, volunteered and donated their time and money to support programs sponsored by the Littleton Police Department Benevolent Association. The Littleton Police Benevolent Association sponsors programs such as “Operation Santa” which provides assistance anonymously to families in need within our community at Christmas time. This year, they were able to adopt three families and provide them with items such as winter coats, snow suits, winter boots, hats, gloves, scarves, warm clothes and toys. We will continue to provide these programs and would like to thank the supporters for their generous donations that help make these events and programs possible.

9th Annual Halloween Festival



Bobo T. Clown making balloon art for the children



Members of the Littleton Police Benevolent Association pose for a quick photo after wrapping gifts

The Littleton Police Department remains very dedicated in providing a school safe environment. We work very closely with the administration and staff from SAU #84 in order to provide for the safety of our youth. In 2015 we participated in safety meetings, conducted emergency drills and provided training to the faculty and staff to help the district become a leader in school safety in the State of New Hampshire. The department assisted in the implementation of the COPSYNCR alert system for the district which provides an additional tool for staff to alert others and notify emergency responders in the event of an "active shooter" type incident. In addition to COPSYNCR, the department introduced the A.L.I.C.E. (Alert Lockdown Inform Counter Evacuate) concept to the district to aid students and staff with additional lifesaving options during an actual lockdown situation where lives are at risk. Officers of the department participated in active shooter training to hone their skills and to better serve the community if such an event should occur. The Littleton Police Department continues to be a proud member of the Safe Routes to School (SRTS) Committee. In a direct response to an almost tragic motor vehicle accident involving a child crossing the crosswalk in front of Lakeway Elementary School, the department secured a grant to partially fund additional signage on Union Street to help prevent another collision. The new signs have radar and warn drivers who are exceeding the posted school zone speed asking them to slow down. Also, due to the hard work of the committee and with the assistance of many volunteers such as VIPS, we were able to provide our 6th Bike Rodeo in May.

The Littleton Volunteers in Police Service program continues to be an integral part of the Littleton Police Department. The Volunteers in Police Service (VIPS) program was created by the United States Department of Justice and established in Littleton in 2008. The VIPS program provides support and resources for agencies interested in developing or enhancing a volunteer program and for citizens who wish to volunteer their time and skills with a community law enforcement agency. The program's ultimate goal is to enhance the capacity of state and local law enforcement to utilize volunteers.

The volunteers have been able to provide assistance to the officers and the community in the following areas: community outreach such as the Halloween Festival and Safe Routes to School Bike Rodeo, cruiser maintenance, prosecutorial assistance, house checks, landscaping, speed trailer deployment, Good Morning Program, front desk assistance to the administrative staff and assist with traffic control during the numerous parades that our community holds. Annually the Littleton Police Department Volunteers in Police Service (VIPS) donate equipment for the men and women of the department. The VIPS raise money through private donations and an annual fundraiser. In 2015, enthusiastic volunteers have logged approximately 1440 hours of service to the community and department. Utilizing the formula provided by the Federal Government, those hours of service calculated into \$33,091.00 in savings to the tax payer. We would like to extend a special thanks to the current members of the VIPS program.

Officer Justin Barnum, hired full time as a result of a COPS grant, continues to provide the department with his specialized training on how to assist persons encountering mental health emergencies, to work with community members who have encountered persons suffering from mental illness and to educate and support Littleton officers with advanced mental health response techniques. In 2015, he attended Crisis Intervention Training (CIT). CIT is a forty hour certification course which enhanced Ofc. Barnum's ability to respond to calls involving persons suffering from mental illness. Mental Health Court continues to be held in the court in Littleton. Due to the success of the court, a third mental health court has been added for the Plymouth area. This court is a collaboration of the Littleton Police Department, Second Circuit Court – Littleton Division, the Public Defender's office, National Alliance on Mental Illness (NAMI), Northern Human Services and other community stake holders who advocate treatment for persons suffering from mental illness. In addition to Mental Health Court, the department continues to find other alternatives to adult and juvenile court such as the Grafton County Drug Court in order to save resources and reduce recidivism. The Littleton Police Department remains committed to a new restorative justice program for our area youth. Restorative justice is a highly successful community based juvenile diversion program.

In 2015 we continued to honor National Police Week by participating in the Blue Ribbon Campaign. We encouraged citizens to tie a blue ribbon to their vehicle antenna as a reminder of all law enforcement personnel who have made the ultimate sacrifice. On May 15th, Peace Officers Memorial Day, members of the Littleton Police Department and VIPS coordinated a memorial service at Glenwood Cemetery in remembrance of all law enforcement officers killed in the line of duty. At the conclusion of the ceremony, law enforcement markers and flags were placed on the gravesites of former full-time police officers for the Town of Littleton in recognition of their service and commitment to this community and law enforcement.

We encourage you visit our website at www.littletonpd.org to familiarize yourself with the services provided by our department, obtain information on upcoming events, the park card program, our VIPS program, or to sign up for Code Red (an emergency notification program). If you would like to receive updates on police department activities, events, as well as criminal related incidents, please "like" us on Facebook, follow us on Twitter or sign up for alerts via text messages and e-mail on our website home page (a free service powered by Nixle). Don't forget, parking ticket fines may be paid online at our website.

Littleton Police Department Statistics

	2011	2012	2013	2014	2015
Total Calls For Service**	14347	16871	18079	15361	16270
Administration	5950	5926	4525	3222	2864
Patrol	8397	10945	10683	8265	9107
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Arrests	359	409	400	361	370
Adult	251	274	288	254	250
Juvenile	17	30	38	43	26
Protective Custody	42	45	44	31	36
Domestic Violence Related	28	34	30	33	32
DWI's	21	26	34	17	26
Events Requiring Investigation	3642	4730	4808	4451	5703
Incidents Requiring Investigation	433	452	463	467	464
Animal Related Calls	268	379	239	279	354
Motor Vehicle Related					
Motor Vehicle Accidents Invest.	197	211	263	250	289
Motor Vehicle Citations	137	183	323	170	183
Motor Vehicle Warnings	1245	1282			940
Motor Vehicle Lockouts	253	296	383	261	282
Parking Tickets	1335	2236	2483	2775	2260
Parking Meter Revenue	\$40,700.17	\$42,531.84	\$42,822.55	\$42,125.64	\$41,136.81
Parking Violation Revenue	\$10,499.75	\$17,250.00	\$20,345.01	\$23,399.53	\$18,095.05

TOP 5 AREA DEPARTMENTS SUBMITTING CASES TO THE GRAFTON COUNTY ATTORNEY'S OFFICE (GCAO)

2012

LEBANON – 172
NHSP – F – 80
LITTLETON – 43
GCSD – 41
PLYMOUTH – 38

2013

LEBANON – 198
PLYMOUTH – 55
NHSP – F – 49
LITTLETON – 47
CANAAAN – 45

2014

LEBANON – 188
GCAO – 65
NHSP – F – 58
LITTLETON – 55
CAMPTON – 55

2015

LEBANON – 137
LITTLETON – 59
PLYMOUTH – 58
GCAO – 53
CAMPTON – 43

In 2015 the department identified the need for an additional officer. After a review of the case activity, an analysis of similar cases from 2006-2008, the increase of high acuity cases and the recent rise in drug related crimes, a recommendation was made to increase the patrol staff. The focus of the recommended increase was to provide an entry level patrol officer to be used as “boots on the ground”. The proposed additional officer would provide approximately 2,080 patrol hours to absorb case load in order to allow an increase of officer presence and availability throughout the entire community. The additional patrol officer is a common sense investment into the safety and security of streets and neighborhoods in the Town of Littleton to ensure the responsible growth of the community.



Selectman Marghie Seymour swearing James Gardiner in as Sergeant



Sgt. Gardiner's wife, Eliza, pinning his new Sergeant badge on his uniform

Analysis of Incidents and Arrests by year (2015 statistics as of November 1, 2015)

	2012	2013	2014	2012-14	2015	2006	2007	2008	2006-08
Calls For Service	16871	18079	15361		13762	30904	28800	26051	
Arrests	409	400	361	1170	306	411	576	457	1444
Incidents Requiring Investigation	452	463	467	1382	376	365	419	410	1194
Motor Vehicle Accidents Investigated	211	263	250	724	247	235	256	229	720
Sex Offenses	18	26	8	52	13	13	13	7	33
Burglary	44	37	43	124	23	14	15	17	46
Drug/Narcotic Inv	61	78	76	215	48	38	54	32	124
Theft/Fraud	204	170	180	554	130	128	138	159	425
Criminal Threatening	24	23	10	57	18	14	24	18	56
Stalking	11	18	8	37	10	1	2	1	4
Assaults	119	105	108	332	80	83	101	97	281
Identity Theft	8	8	11	27	17	0	6	2	8
Credit Card Fraud	12	10	7	29	8	5	1	1	7
Robbery	0	2	2	4	2	2	0	0	2
Driving While Intoxicated	26	34	17	77	21	43	63	42	148

Analysis of Incidents and Arrests by Percentage (3+ Year Total)

Sex Offenses	65	3.85%
Burglary	147	8.71%
Drug/Narcotic Offenses	263	15.59%
Theft/Fraud	684	40.55%
Criminal Threatening	75	4.45%
Stalking	47	2.79%
Assaults	412	24.42%
Identity Theft	44	2.61%
Credit Card Fraud	37	2.19%
Robbery	6	0.36%
Driving While Intoxicated	97	5.75%

Littleton is a diverse community with vision and determination that contributes to its growth and success. Littleton is the economic and recreational hub of the North Country. Littleton officers work very hard to serve the citizens of this community each and every day. We currently have ten sworn full time officers, two part-time officers (full time certified), one full-time prosecutor, one full-time and one part-time administrative assistant, one parking enforcement officer, and three unsworn auxiliary personnel. In addition to basic patrol functions, the police department offers an Honor Guard and Bike Patrol.

The Littleton Police Department will continue to be sensitive to the many issues and challenges that this community has faced in recent times and will strive forward in a very transparent and energetic way by stepping outside the box and continue to build new relationships with the community. We remain committed to our mission, "To provide responsive, competent, and professional law enforcement service in partnership with our community." The men and women of the Littleton Police Department take great pride in serving the Town of Littleton. They are truly dedicated professionals who believe strongly in their ethics and integrity. On behalf of the men and women of the Littleton Police Department, I wish to extend our sincere thanks for your help and support during this past year and wish you all a very safe new year.

Respectfully Submitted,

A handwritten signature in black ink that reads "Paul J. Smith". The signature is written in a cursive, flowing style with a large initial "P" and "S".

Paul J. Smith

Chief of Police

"Community Service and Protection"

2015 Public Works Department

Town Report

2015 will first be remembered as the year the new Municipal Garage was built. General contractor Daniel Hebert Inc. delivered the project on schedule and within budget. Special thanks go out to building committee members, Brody Tuite chairman, Andrew Dorsett, Greg Winn, Jim McMahon, Carl Hilgenburg and George McNamara. Secondly it will be remembered as arguably the coldest winter ever.

This year voter approved construction projects led the way for summer work. High Street, Knight Ave. and Grove Street all received new sewer, drainage, base gravel and pavement. Church Street had the retaining wall and sidewalk replaced along with paving and road improvements completed on Lahout Ln, Old Whitefield Rd, Orchard Hill, Whitcomb Woods, Farr Hill, and Slate ledge, Maple Street, Mt Eustis and Hill Side Ave. Some other noticeable projects the crew undertook was the raising of 30 sewer manhole covers flush to the pavement. 150 Catch basins were rebuilt. 11 Culverts were replaced and more than 1200 feet of underdrain has been installed on failing roads.

Staff changes at the department include Bill Sargent being promoted to working foreman. Aldis Wright to heavy equipment operator and Ronnie Verret have been hired as a light equipment operator.

In 2016 the Highway department will be looking for voter support on much needed equipment and a salt storage shed. The new salt shed will provide a much larger storage capacity allowing the town flexibility when selecting a salt vendor. In recent years due to limited storage the town has had to spend thousands of dollars extra for on demand salt deliveries. Equipment consist of a new F550 plow truck, new sidewalk tractor and a new loader with the current 1999 Cat loader being passed down to the Transfer station as theirs has become dilapidated and unsafe to operate.

Once again the LPWD would like to thank all the local organizations, citizens and municipal departments that assist us throughout the year and make it possible for us to continue to serve the public's needs.

Respectfully Submitted
Director of Public Works
George McNamara

2015 TRANSFER STATION REPORT

First, we would like to thank everybody that used the facility in 2015. The place would not be a success if it was not for all the great people who use it.

This past year was a difficult and frustrating year for the recycling markets. The big three recycling categories (fibers, plastics, metals) all dropped in price. The perfect storm brewed with the oil price drop (plastics), the Chinese economy being in bad shape (all three), mills shutting down (fiber), and a surplus of material (all three).

Even with the rough market, we did have a successful year. The big recycling change of 2015 (combining of mixed paper and newspaper) has been a huge success. Also, the amount of cardboard recycled increased by roughly 75,000 pounds over 2014 totals. We also saw a near record year with electronics being recycled at the facility.

We will also be announcing an exciting change to our glass recycling program in the near future. This change will make it easier for the users, safer for the employees, and should not cost the tax payers any more money than it is now.

The other big change for 2016 was a price increase. This was the first increase in about 10 years. There are multiple reasons for the increase. The major reasons are that it is costing more for disposal of items, loss of revenue do to recycling market, and our enterprise fund is nearing zero (been using it to keep costs down). While we hated to do this, it was a necessity to keep the facility running smoothly.

FACTS & FIGURES:

Estimate amounts

Cardboard – 732,000 Pounds (most since 2009)

Mixed Paper – 634,000 Pounds

Plastics – 94,000 Pounds

Metals – 212,000 Pounds

Glass – 63,000 Pounds

Electronics – 54,000 Pounds

Material Landfilled – 2+ Million Pounds

Respectfully Submitted,

Brian Patnoe

Recycling Center Manager



PLANNING BOARD & ZONING BOARD OF ADJUSTMENT

Planning Board

The Planning Board normally meets twice a month, on the first and third Tuesday, at 6:30 PM, at the Community House Heald Room. The Planning Board approves Subdivisions, Lot Line Adjustments, and Merges. Subdivision approval is required before a landowner can divide a lot into smaller lots or building sites, and is often needed for new large development projects. The Board holds a Public Hearing to assure that any concerns of the public are considered. In addition, the Board determines if the proposed changes are reasonably safe and appropriate for Littleton as a whole.

The Planning Board is made up of members from the community that have a passion for development in Littleton. The Board includes Charlie Ryan, Chair; Linda MacNeil, Vice Chair; members: Jim Daly, Tony J. Ilacqua, Val Poulsen, Bruce Ralston, Mary Menzies (alternate), and Colin Trahan (alternate). Milton Bratz is the Select Board representation on the Littleton Planning Board. With such diverse backgrounds and strengths, each member brings a unique perspective to the cases reviewed by the Board.

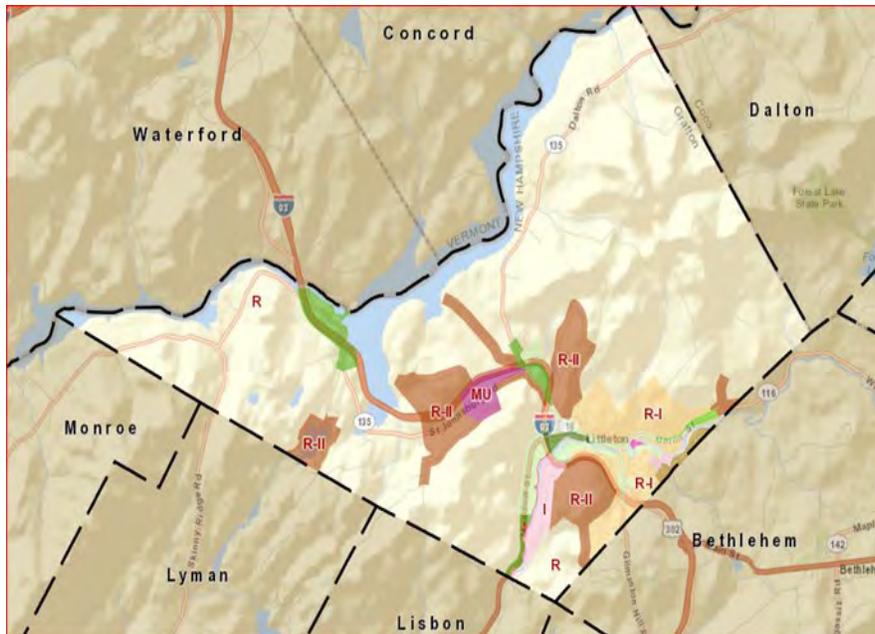
Joanna Ray, in the Planning & Zoning Office, provides the Board with continued information as well as guiding landowners and/or their agents in the process of completing any forms necessary for building and land use in Littleton.

Charlie Ryan

Planning Board Chairman

Linda MacNeil

Planning Board Vice-Chair



Zoning Board of Adjustment

The Zoning Board of Adjustment meets the second and fourth Tuesday of each month, as necessary, beginning at 6:00 PM, at the Community House Heald Room. The Board considers Variances and Special Exception applications as well as Equitable Waivers of Dimensional Requirements and Appeals to Administrative Decisions.

Variances are requested when dimensional requirements, setbacks from property lines, or the proposed use does not meet the specifications of the Littleton Zoning Ordinance. The Zoning Board of Adjustment considers effects on the surrounding properties, applicant's reasonable use of their property, specific restrictions the Zoning Ordinance imposes on the property, public and private rights of others, substantial justice and the spirit of the ordinance. After consideration of these aspects, the Board is able come to a fair decision on the request.

Special Exception requests involve using a property for a use listed as permitted by Special Exception. For a Special Exception to be granted, the Zoning Board Members consider if the site is an appropriate location for the use, if the use will reduce property values, will a nuisance or unreasonable hazard result, and will adequate and appropriate facilities be provided for proper operation and maintenance.

For all questions regarding permits and hearing applications, please do not hesitate to call or visit the Planning & Zoning Office at (603) 444-3996 ext. 27.

Eddy L. Moore

Zoning Board Chairman

Sean Sweeney

Zoning Board Vice-Chair

SUMMARY OF BUILDING PERMITS ISSUED

4 New Homes

33 Residential Alterations

9 Demolition / Relocations

21 Commercial Alterations

4 Fences

ZONING BOARD OF ADJUSTMENT CASES

*Special Exceptions:
6 Approved

*Variances:
6 Approved

PLANNING BOARD CASES

*Subdivisions:
2 Approved

*Lot Line Adjustments:
5 Approved

4 NEW LOTS WERE CREATED IN 2015

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION
 RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- LITTLETON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
RIDLON SR, SCOTT E LITTLETON, NH	LYONS, THERESA L LITTLETON, NH	LITTLETON	LITTLETON	03/06/2015
BARNETT, STEVEN J LITTLETON, NH	FAVREAU, MEGHAN A LITTLETON, NH	LITTLETON	LITTLETON	03/12/2015
FORGE SR, ALEXANDER W GILMAN, VT	RODGER, DESTINY T LITTLETON, NH	LITTLETON	GOFFSTOWN	03/14/2015
RUSSELL, BONNIE M LITTLETON, NH	BURKE, RYAN E LITTLETON, NH	LITTLETON	BETHLEHEM	03/21/2015
KILBY, MICHAEL C LITTLETON, NH	AUNGCHAIYAPORN, PETCHARAT LITTLETON, NH	LITTLETON	LITTLETON	05/30/2015
FETKO, MATTHEW J TWIN MOUNTAIN, NH	WRIGHT, KATELYNN A LITTLETON, NH	LITTLETON	LITTLETON	06/06/2015
VERMETTE, GARY F LITTLETON, NH	JACKSON, SARAH M LITTLETON, NH	LITTLETON	LANCASTER	06/27/2015
SMITH, ALICE L LITTLETON, NH	BERGMAN, KURT D LITTLETON, NH	LITTLETON	LITTLETON	07/04/2015
CASTOR, DEREK T LITTLETON, NH	LUKE, SHANNON M LITTLETON, NH	MARLBOROUGH	RINDGE	07/04/2015
LEITGEB, SHIRLEY M LITTLETON, NH	LUCAS JR, ROBERT E LITTLETON, NH	WHITEFIELD	LITTLETON	08/08/2015
WHITE II, DANIEL P LITTLETON, NH	PARKER, NICOLE A LITTLETON, NH	LITTLETON	LANCASTER	08/15/2015

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- LITTLETON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MCLAIN III, BURTON W LITTLETON, NH	PARKER, LORISA A LITTLETON, NH	LITTLETON	LITTLETON	08/16/2015
TREBUCHON, JEAN-MARC LITTLETON, NH	BEAUDOIN, NICOLE M LITTLETON, NH	LITTLETON	LINCOLN	08/22/2015
FOURNIER, MIRANDA L LITTLETON, NH	JACKSON, DAMIEN N THORNTON, NH	BETHLEHEM	BETHLEHEM	08/22/2015
CHAREST III, ALFRED R LITTLETON, NH	WALLACE, BARBARA L LITTLETON, NH	LITTLETON	SUGAR HILL	08/26/2015
SHERBURN, BRITTANY O LITTLETON, NH	MCLACHLIN, MATTHEW R LITTLETON, NH	LITTLETON	FRANCONIA	09/05/2015
STEBBINS, JASON C WATERTOWN, NY	LAVELLE, KELLY K LITTLETON, NH	LITTLETON	LITTLETON	09/12/2015
LEDoux III, RICHARD A WHITEFIELD, NH	ARMSTRONG, AMELIA M LITTLETON, NH	LITTLETON	PLYMOUTH	09/12/2015
BOLDUC, REBEKAH L LITTLETON, NH	DANIELS, BRYAN R LITTLETON, NH	LITTLETON	LYMAN	09/19/2015
OUELLETTE, CHRISTOPHER D DALTON, NH	STYLES, JUSTINE E LITTLETON, NH	LITTLETON	LANCASTER	09/26/2015
PALMER, MATTHEW J LITTLETON, NH	POTTER, WENDY M LITTLETON, NH	LITTLETON	BETHLEHEM	10/10/2015
DENNIS, ERIKA M LITTLETON, NH	CROSS, BRITNEY J LITTLETON, NH	LITTLETON	LITTLETON	10/22/2015

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2015 - 12/31/2015

-- LITTLETON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MARSH JR, GEORGE E LITTLETON, NH	HERBERT, MICHELLE M LITTLETON, NH	LITTLETON	LITTLETON	11/21/2015
ROY, RICHARD L LITTLETON, NH	WAKEFIELD, TIA LISA L LITTLETON, NH	NORTHUMBERLAND	LITTLETON	11/23/2015
WOOD, CHRISTOPHER D LITTLETON, NH	SATINSKY, VICTORIA A LITTLETON, NH	LITTLETON	MEREDITH	11/29/2015
RAYMOND, JORDAN J LITTLETON, NH	KAMMIES, BERNICE G LITTLETON, NH	LITTLETON	LITTLETON	12/01/2015

Total number of records 26

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

01/01/2015-12/31/2015

--LITTLETON--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
LEMIRE, COURTNEY JANICE	01/02/2015	LITTLETON,NH	LEMIRE, NICHOLAS	LEMIRE, SAMANTHA
MARSHALL, ALEXIA CLARA GRACE	01/02/2015	LEBANON,NH	MARSHALL, AARON	MARSHALL, ANGEL
MARSHALL, TREYVON JOSIAH JOSEPH	01/02/2015	LEBANON,NH	MARSHALL, AARON	MARSHALL, ANGEL
PIPER, BENTLEY CURTIS	01/14/2015	LITTLETON,NH	PIPER, TIMOTHY	MARDIN, BRANDY
WHIPPLE, BRILYNN AVI	01/16/2015	LITTLETON,NH	WHIPPLE, CHRISTOPHER	WHIPPLE, STARSHA
GERLACK, ALYSSA LOUISE	01/26/2015	LITTLETON,NH	GERLACK, JEREMY	ST FRANCIS, KELLI
SWEENEY, AVERY ANN	01/30/2015	LITTLETON,NH		CLOUTIER, PAIGE
HOWARD, PENN JAMESON	02/10/2015	LITTLETON,NH	HOWARD, TREVOR	HOWARD, ARIANA
RAYMOND, ABEL MATTHEW	02/14/2015	LITTLETON,NH	RAYMOND, JONATHAN	MOORE, STEPHANIE
NOYES, COLTEN JAMES	02/19/2015	LITTLETON,NH	NOYES, TYLER	CASEY, KAYLA
BURKE, BRANTLEY KENNETH	02/22/2015	LITTLETON,NH	BURKE, BRIAN	BURKE, KYLEE
SHOSA, DAXTON THOMAS	02/23/2015	LITTLETON,NH	SHOSA, JEREMY	SHOSA, TABBETHA
MOORE, TRYSTIN JONATHAN	02/27/2015	LITTLETON,NH	MOORE, SCOTT	CURRAN, JILLIAN
BALCH, KENNEDY ELISE	03/07/2015	LITTLETON,NH	BALCH, BENJAMIN	POKINES, JESSICA
BEANE, MARIN ELEANOR	04/05/2015	LITTLETON,NH	BEANE, BRANDON	BEANE, JENNIFER
WEAVER, ZOE FRANCES	04/14/2015	LITTLETON,NH	WEAVER, MICAH	WEAVER, JILLIAN
DEROSIA, EMERSYN BEVERLY-ANN	04/14/2015	LITTLETON,NH	DEROSIA, MICHAEL	DEROSIA, BRITNI
WAY, MORGAN GLORIA	04/27/2015	LITTLETON,NH	WAY, BENJAMIN	WAY, ANDREA
CYR, CHEYENNE AMELIA	05/01/2015	LITTLETON,NH	CYR, CHRISTOPHER	CYR, SARAH
YOUNG, BRAYDEN THOMAS	05/05/2015	LITTLETON,NH	YOUNG, ADAM	TETRAULT, MIRANDA
HAYWOOD, HADLEY JEANNE	05/05/2015	LITTLETON,NH	HAYWOOD, PETER	HAYWOOD, KAILIE
ENDERSON, BRAELYN FAITH	06/19/2015	LITTLETON,NH		ENDERSON, TIFFANY
COLLINS, IRIS OLIVIA	06/27/2015	LITTLETON,NH	COLLINS, JEFFREY	COLLINS, EVELYN
SMITH, NATALIE-RAEH	07/06/2015	LITTLETON,NH	SMITH, DANIEL-PAUL	SMITH, ANGELA
SMITH, NEVAEH CHRISTINE	07/06/2015	LITTLETON,NH	SMITH, DANIEL-PAUL	SMITH, ANGELA
CHASE, JOSHUA WESTON	07/06/2015	LITTLETON,NH	CHASE, YOHVANI	MACKENZIE, ALLISON
MARTIN, JAXON EDWARD	07/22/2015	LITTLETON,NH		MARBLE, ERIKA
CHARLAND, CASON SCOTT	07/30/2015	LITTLETON,NH	CHARLAND JR, BRUCE	CHARLAND, KERRIE
STEWART, HAILEIGH-ANN JEAN	08/06/2015	LITTLETON,NH	STEWART, RYAN	STEWART, KIMBERLY
COUTURE, CAPLIN ROBERT	08/12/2015	LITTLETON,NH	COUTURE, RICKY	LIVINGSTON, ASHLEY
STACY, LOGAN BOYD	08/26/2015	LITTLETON,NH	STACY, JOSHUA	TROSTAD-STACY, MELISSA
THOMPSON, BRIELLA MAE	09/10/2015	LITTLETON,NH	THOMPSON, ANDREW	MILLER, SAVANAH
MARIER, EMMA PENELOPE	09/29/2015	LITTLETON,NH	MARIER, KENNY	MARIER, MELISSA
CARDINAL, ZOEY-LYNN ROSE	09/30/2015	LITTLETON,NH	CARDINAL, DUSTIN	KING, CARA
MCNAIL, NATHANIEL DAVID	10/04/2015	LITTLETON,NH	MCNAIL, ERIC	MCNAIL, JENNIFER

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT BIRTH REPORT

01/01/2015-12/31/2015

--LITTLETON--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
LAFRENIERE, KASHTON RYAN	10/06/2015	LITTLETON,NH	LAFRENIERE, KOLBY	THURSTON, MICHELLE
CATAPANO, GIOVANNA ROSALIA	10/07/2015	LITTLETON,NH	CATAPANO, CHRISTOPHER	CATAPANO, ERICA
WOTTON, JAXON AVERY	10/29/2015	LITTLETON,NH	WOTTON, MAXWELL	WOTTON, LINDSAY
DYSON, HUNTER LEWIS	11/13/2015	LITTLETON,NH	DYSON, JOSHUA	DYSON, MEGAN
FROST, KAEDYN MICHAEL	11/18/2015	LITTLETON,NH	FROST, JACOB	HENNESSEY, KERRI-LYNN
MACKAY, OWEN GARRETT	11/22/2015	LITTLETON,NH	MACKAY, CODY	MACKAY, SHANNON
ACOSTA, THALIA LUCILLE	12/01/2015	LITTLETON,NH	ACOSTA, DAVID	RICKER, VIRGINIA
MURPHY, JOSHUA MICHAEL	12/02/2015	LITTLETON,NH	MURPHY JR, KEVIN	MURPHY, MICHELLE
REILLY-DAILLEBOUST, AUBRIANNA FAITH KANIEHTIIO	12/09/2015	LITTLETON,NH	DAILLEBOUST, DANNY	REILLY, CAITLIN
LEFAVOUR, ALLYSON GRACE	12/16/2015	LITTLETON,NH	LEFAVOUR, JONATHAN	LEFAVOUR, NANCY

Total number of records 45



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--LITTLETON, NH--

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PAQUETTE SR, ELMER	01/03/2015	LEBANON	PAQUETTE, GEORGE	REMINGTON, EDITH	N
FRANCIS, CAROLYN	01/10/2015	LANCASTER	GILLOGLY, ROBERT	STARR, VIRGINIA	Y
VANZANDT SR, LAWRENCE	01/16/2015	LITTLETON	VANZANDT, CLAIRE	ELDER, MAUDE	Y
KELTZ, ELSIE	01/17/2015	NORTH HAVERHILL	MEEHAN, JOHN	ANNIS, JULIA	N
STEVENS, MONA	01/24/2015	LITTLETON	CARREIRO, ANTHONY	LEPLANTE, REGINA	U
ENDERSON, JAMES	02/04/2015	WHITEFIELD	ENDERSON, LAURENCE	STONE, ANNE	Y
PAULA, MARION	02/10/2015	LITTLETON	STINCHFIELD, ARTHUR	BRUNELLE, ANNA	N
ELLINGWOOD, EARL	02/10/2015	LITTLETON	ELLINGWOOD, DANIEL	SMITH, DOROTHY	Y
WHITCOMB, RACHEL	02/11/2015	LITTLETON	GADBOIS, OSCAR	BRUNELLE, BLANCHE	N
GLEASON, HERBERT	02/13/2015	LITTLETON	GLEASON SR, HAROLD	TUCKER, MARY	N
SILVER, FONTELLE	02/17/2015	LITTLETON	ALDRICH, BENNIE	HEATH, ERMA	N
STEFANIK, SHIRLEY	02/20/2015	LITTLETON	SMITH, ORIN	TITUS, EDITH	N
BATJER, EDWARD	02/25/2015	LITTLETON	BATJER, JOSEPH	BUCKLEY, EMILY ANN	Y
HOLLAND, RICHARD	03/01/2015	FRANCONIA	HOLLAND, HENREY	PATTON, ANNA	Y
HIBBARD, FRED	03/02/2015	NORTH HAVERHILL	HIBBARD SR, FRED	MURPHY, THERESA	Y
KARP, BEATRICE	03/08/2015	LITTLETON	CROCKETT, CHARLES	FOX, ROSE	N
PECK, ROBERT	03/22/2015	LITTLETON	PECK, FRANK	ROBINSON, HARRIET	Y
PRYOR, KENNETH	03/31/2015	LITTLETON	PRYOR, JOHN	DOMINIK, FLORENCE	N



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--LITTLETON, NH--

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BAKER, JULIE	03/31/2015	LITTLETON	WILKINS, GARY	BRUNSVOLD, MARJORIE	N
LAFHAMME, MARJORIE	04/01/2015	LITTLETON	NIHAN, MAURICE	GUIMBY, ELIZABETH	N
CUSANO, JOHN	04/02/2015	LITTLETON	TAPLIN, ALDEN	LEARNED, AMY	Y
KILNER, WELLINGTON	04/06/2015	LITTLETON	KILNER, WELLINGTON	MANESKE, MARGARET	Y
SAWYER, EDWARD	04/07/2015	LITTLETON	SAWYER, THOMAS	WILLS, NANCY	N
PLANT III, ROY	04/12/2015	LITTLETON	PLANT SR, ROY	COLE, SHIRLEY	N
HARRIS, RALPH	04/19/2015	LITTLETON	HARRIS, HERBERT	BALCH, BERNICE	Y
HERBERT, ACHILLINE	04/20/2015	LITTLETON	COUTURIER, ARCHIE	DUBE, ROSA	N
SMITH, JETTA	04/24/2015	LITTLETON	SMITH, JOSEPH	HALL, MARGARET	N
WESTON, CHARLES	05/01/2015	LITTLETON	WESTON, GEORGE	DIMICK, MURIEL	N
THIBAULT, LILLIAN	05/14/2015	LEBANON	THIBAULT, ROMEO	GRENIER, YVONNE	N
MILLER, WAYNE	05/28/2015	WHITEFIELD	MILLER, ELMER	PRESCOTT, ELENORA	U
DOYEN, CRAIG	05/30/2015	LITTLETON	DOYEN, EARL	THORNTON, NORMA	Y
LOURA, HOMER	06/05/2015	WHITEFIELD	LOURA, PAUL	MANNING, ALICE	Y
WALKER, JAMES	06/05/2015	NORTH HAVERHILL	WALKER, CHARLES	HEATH, YVONNE	Y
MARTIN, MONICA	06/11/2015	LITTLETON	MARTIN, VINCENT	BARNARD, DOROTHY	N
STREETER, JOHN	06/13/2015	LANCASTER	STREETER, JOHN	FLOWER, IDA	Y
COWLES, DONALD	06/16/2015	LITTLETON	COWLES, NOBEL	CODDINGTON, E	Y



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--LITTLETON, NH--

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name First Marriage/Civil Union	Military
THOMAS, GEORGE	06/16/2015	WHITEFIELD	THOMAS, MARSHALL	BENEDICT, RUTH	Y
SMITH, REGINA	06/22/2015	LANCASTER	COMSTOCK, KENNETH	ROBERTS, BARBARA	N
SPENCER, RUTH	07/17/2015	CONCORD	BLANCHARD, MORRIS	PRIDE, DOROTHEA	N
BORGSTROM, ANIN	07/26/2015	LITTLETON	FAUFAW, RONALD	WRIGHT, BARBARA	N
HARRIGAN, ROY	07/29/2015	WHITEFIELD	HARRIGAN, EDWARD	QUIMBY, GERTRUDE	Y
EOLITE, HARRIET	07/30/2015	FRANCONIA	DOOLAN, HARRY	MORENCY, MAUDE	N
ROSS, MARCIA	07/30/2015	NORTH HAVERHILL	GREENAN, CARLTON	SZCZERBA, VERONICA	N
BRIGGS, LINDSEY	08/05/2015	LITTLETON	BRIGGS, LESLIE	WOODBURY, PHYLLIS	N
EWERTZ, INGEMAR	08/07/2015	MEREDITH	EWERTZ, KARL	STROM, LILLY	N
DUVAL, GENEVA	08/13/2015	MANCHESTER	DUVAL, BASIL	DONLON, MABLE	N
CUNNINGHAM, EDMUND	08/24/2015	LITTLETON	CUNNINGHAM, FRANK	BRANLEY, ROSE	Y
TRAHAN, ROBERT	08/26/2015	LITTLETON	TRAHAN, ARTHUR	LONGCHAMP, JEANETTE	N
BURNS, HARRIET	08/31/2015	LITTLETON	DOHRMANN, HERMAN	GRIPENBURG, ELIZABETH	N
WILCOX, TRACEY	09/10/2015	LITTLETON	GLASENAPP, WAYNE	BORSOTTI, JEAN	N
HALEY, VIRGINIA	09/21/2015	LITTLETON	BEAN, HENRY	HODGDON, RUTH	N
DICKERMAN, LUCIE	09/23/2015	LITTLETON	BROOKS, JOHN	HUNTOON, LUCIE	N
PERRY JR, WILLIAM	09/27/2015	LITTLETON	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	U
SCHFTNER, CECILE	10/02/2015	LITTLETON	LAJOIE, VICTOR	CARDIN, PARMELIE	N



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2015 - 12/31/2015

--LITTLETON, NH--

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name First Marriage/Civil Union	Military
HATCHER, RUTH	10/04/2015	NORTH HAVERHILL	WESTCOTT, HAROLD	TANNER, DOROTHY	N
FOLEY JR, WALTER	10/22/2015	LITTLETON	FOLEY SR, WALTER	PETERS, MARJORIE	N
TEWKSBURY, ROGER	10/28/2015	WHITEFIELD	TEWKSBURY, LINWOOD	YOUNG, LILLIAN	Y
HILGENBERG, CARL	10/30/2015	LITTLETON	HILGENBERG, CARL	RIANHARD, ELIZABETH	N
LEGROS, THERESE	10/31/2015	FRANCONIA	LEGROS, ANDRE	LAMY, DELLA	N
HIGHT JR, WILLIAM	11/02/2015	LITTLETON	HIGHT SR, WILLIAM	SMITH, IVA	Y
PLANZ, LORNA	11/03/2015	LITTLETON	ERWIN, WENDELL	COLE, JEAN	N
STILLINGS, GLENN	11/04/2015	LITTLETON	STILLINGS, CLYDE	POWELL, MARY	Y
IZZO, ERIN	11/12/2015	LITTLETON	CONWAY, PATRICK	SEDERMAN, JUNE	N
KIMBALL, GEORGE	11/26/2015	LITTLETON	KIMBALL, ROY	SANTY, M CHARLOTTE	U
BILODEAU, ROBERT	12/01/2015	LITTLETON	BILODEAU, LEO	ELEANOR, MEDORA	N
PREBLE, MARCELLA	12/10/2015	FRANCONIA	HORTON, BERNARD	LEWIS, EYA	N
MERROW, STELLA	12/17/2015	LITTLETON	YOUNG, WALTER	BENNETT, MABEL	N
ROY, RICHARD	12/30/2015	LITTLETON	ROY, LUDGER	CLOUTIER, FLORIDA	Y
POWELL, ERVIN	12/30/2015	SUGAR HILL	HARTSHORN, MILLARD	COLLINS, YVONNE	N

Total number of records 69

Parks and Recreation Town Report 2015

Littleton's Parks & Recreation Department offered many successful programs this year to area youth and residents. We would like to extend thanks to all the individuals who volunteered their time to the Parks this past year. Our programs would not exist without our volunteers and their dedication. Some coaches we'd like to mention, it seems each year, are Matt Hampson, Kristen Pinard, Kelly Walker, and Mark Macinni for their years of volunteering to the recreation programs. Darrell Louis, as every year, needs to be recognized for all the work he puts in to keep the men's basketball league running smoothly.

A large "Thank you" to all the town lifeguards and summer camp counselors for a job well done! Our Youth Summer Program proved yet again to be a benefit to the many community families that took advantage of this service. The season ended with over 180 families participating. We offered great adventures every week for the children this past year and offered free lunches to all residents 18 and under. Our food program served over 5,200 meals over a nine week period.

Littleton Parks & Rec. and Friends of Remich Park hosted special pool parties, as well as continued our fourth season of a summer swim team that traveled to Colebrook, St Johnsbury, and Lyndon Vt. for competitive swim meets. We brought home several first place ribbons. Swimming lessons continue to grow in size, making it better and busier than ever. Big thanks to Jessie Hampson, Lisa Jacobs, and Pam Adams for their hard work on making our lessons the best in the area!

Youth basketball, grades 3-6 played a total of 151 games, plus 17 tournaments. We had 128 participants this season down slightly from last year in K-6 grades. Lakeway Elementary, as always, was very gracious in hosting Parks & Recreation programming for another season. We maximized our use of the facilities, but are still lacking gymnasium space and time. Plans are moving forward to design and construct a community recreational facility to accommodate afterschool programs and recreational needs of our community.

The Parks and Recreation Department continues to provide the afterschool program at Lakeway Elementary with over 80 registered participants. We continue to serve the needs of the community children and parents each week. We would like to thank Gayle Connelly, Lisa Richards, Lisa Jacobs, Ajay Joyal, Tyler Brown, Kristi Hucksol, and Pam Adams for their dedication to the program, as well as many local teens that assist with jobs and community service. Parks & Recreation part time employment remains a benefit for our local teens. Many have continued into teaching and working with children in the educational field.

Once again our Halloween festivities were a huge success for the Town! We collaborated with the Chamber to help with their river walk haunted trail and also hosted our own. Our Easter egg hunt was also welcomed with snow on the ground, but we were still able to hide over 5,000 eggs with prizes!

New this year!! We hosted our first annual golf tournament at Maplewood golf course in Bethlehem raising over \$5000.00 for our pool and a special Littleton family! We want to give a big shout out to all the sponsors and donations that made this a success.

We issued 65 special permits this year for a broad range of events at all our parks and recreational areas throughout Littleton. Events included athletics, weddings, family outings, strongman competitions and summer camps.

We continue to grow our programming, hosting special events in the upcoming seasons assisting with bringing people and revenue to the businesses of Littleton.

2015 we continued to make improvements to our facilities throughout our Parks. The pool house is completed, with new men's and women's changing rooms, all updated ADA compliant bathrooms and pool entry. The only project left on the building will be to update the guard's room and concession area. In 2016 we will be replacing the low diving board as well.

The Parks & Recreation Department would like to specifically thank those who donated time, materials and money towards some of this year's recreational needs.

Littleton's SAU 84 and The Littleton High School Building Trades students. Dodge Contracting = equipment usage, Clough Construction = donation of their tractor to pull the zamboni and clean the ice rink. Littleton Water and Light = numerous donations of material and services throughout the year. Littleton Highway Department = equipment use and manpower. Clinton Brown, Green Thumb Landscaping = Time and materials and his many hours of improving the baseball field. School Athletic Directors Greg Fillion, Pierre Lafitte, and coaches for their work on fields and communication on field usage. The Local youth soccer, baseball programs for their improvements and donations to the playing field.

We are grateful to Friends of Remich Park, for their donation of \$12,000.00 toward the new Basketball court at Remich, AVS Softball, and Cal Ripken Baseball board, and those who continue to donate their time and abilities. Without you, youth scholarships and recreational upgrades made to our facilities would not be possible. A special "Thank You" to the Littleton Conservation Commission for continuing to oversee & maintain the Dells Park and the Kilburn Craigs.

2016 looks to be another challenging, but positive year for Parks and Recreation. We encourage all community members to get involved with our programs and functions. If there's a recreational need out there, please contact us and we'll assist in getting the "ball rolling". We hold monthly meetings on the first Thursday of each month. Contact us any time at 444-2575 or via Face Book or our web site.

We especially want to thank and commend all the users of Littleton's Nine Parks & recreational areas that respectfully help by keeping everything clean and safe. Whether it's the Dells Park or Apthorp Common, our recreational facilities are some of the best in the North Country.

Respectfully submitted, Littleton's Parks & Recreational Commissioners

LITTLETON PUBLIC LIBRARY

92 MAIN STREET

LITTLETON, NH 03561

603-444-5741

603-444-1706 (fax)

www.littletonpubliclibrary.com

LIBRARY HOURS

Tuesday 9:30 a.m. to 7:00 p.m.

Wednesday 9:30 a.m. to 7:00 p.m.

Friday 9:30 a.m. to 5:00 p.m.

Saturday 9:30 a.m. to 4:00 p.m.

Closed: Sunday, Monday & Thursday

Library opens at 2:00 p.m. 1st Saturday of the month

ANNUAL REPORT 2015

PROGRAMS

The library again offered two six-week reading incentive programs for children: Polar Pals, in January and February, and the Summer Reading Program in June and July. Story time programs including Lapsit for babies less than 18 months, Toddler Tales for children up to age three, and Preschool Story Time for ages 3, 4, and 5 were offered spring, fall and winter. A combined story time was offered in the summer.

The Friends of Littleton Public Library sponsored craft programs in the spring and a holiday open house with crafts and stories in December.

The annual library book sale, held in October at All Saint's Parish Hall, offered over 8,000 donated books and multi-media, and raised \$1,947 for the purchase of new library books.

BUILDING AND GROUNDS

With funding from warrant articles passed in the 2015 town meeting the library was able to address long standing plumbing and sewer problems. The original clay sewer pipes were dug up and replaced with new PVC pipes. A sump pump and moisture diversion system was installed in the basement. Repair of the basement bathrooms is in underway.

In the first floor front entryway an additional set of doors was made and installed to reduce heat loss in that area.

STAFFING

Current library staff consists of a salaried library director, two full-time librarians, two part-time librarians, and a part-time custodian. This level of staffing is not sufficient to meet the needs of the community. The 39 permanent staff hours lost because of a \$20,000, and then a \$50,000 cut from the town appropriation in 2009 and 2011 respectively, have not been replaced.

The Library Board of Trustees submitted a warrant article to restore one full-time position but that article did not pass in the 2015 town meeting.

NUMBERS

The number of adult materials borrowed was 22,056, and the number of juvenile materials borrowed was 11,797 for a total circulation of 33,853. The number of materials added to the collection was 1,980, and the number of materials discarded was 1,170, for an end of year total of 52,293 material holdings. At the end of the year there were 1,552 resident cardholders and 342 nonresident cardholders. The total attendance for the various programs the library offered for children and youth throughout 2015 was 2,253.

RESOURCES AND SERVICES

- 52,193 + books, audiobooks, movies, magazines, newspapers
- New Hampshire History and Genealogy Research Collection includes Ancestry.com, Heritage Quest, Littleton Town Reports, and local newspapers on microfilm
- Wi-Fi and public access computers
- Downloadable audiobooks, eBooks, and magazines
- Web-based library catalog with book reviews, excerpts, and personal account access
- EBSCO Host, a web-based collection of databases including book and author information as well as magazine and newspaper articles
- New Hampshire Astronomical Society *Library Telescope Loan Program*
- New Hampshire Historical Society Museum and Library Family Pass
- Programs for all ages – for children and youth this includes three weekly
- Story times and two six-week reading incentive programs
- Tax Forms
- Librarian Assistance – includes the following:

- Reader Advisory – assistance finding the next book in a series, or a new author to read
- Reference – providing information/information sources
- Research Assistance – help finding and selecting the most useful and appropriate sources for a paper or project
- Computer and Emerging Technologies Assistance - help with setting up an email account, searching the internet, filling out job/financial aid forms online, downloading audiobooks/eBooks
- Genealogical Research – Instruction finding and using appropriate book, database, and microfilm resources in the library’s collection
- Interlibrary Loan – Locating and ordering patron requested books and audiobooks not owned by Littleton Public Library

Library staff and trustees extend their deepest appreciation to the volunteers, individuals, organizations, and businesses that contribute so much to the library with their gifts of time, funds, services and support. Library staff and trustees also thank the other town departments for their continued cooperation and assistance.

Respectfully submitted,

Jeanne Dickerman, Director

Welfare Department

The Town of Littleton provides assistance to families and individuals with identified and verified needs as required by law. The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such Town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word “whenever” means there is no time limit to the duty to assist. The word “shall” means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a “resident.” The local welfare program truly constitutes the “safety net” for all persons in the state of New Hampshire.

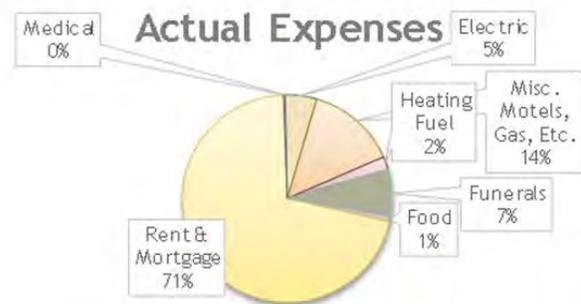
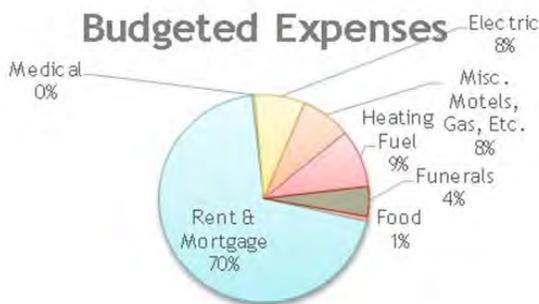
There are any number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights and food today? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

Town of Littleton

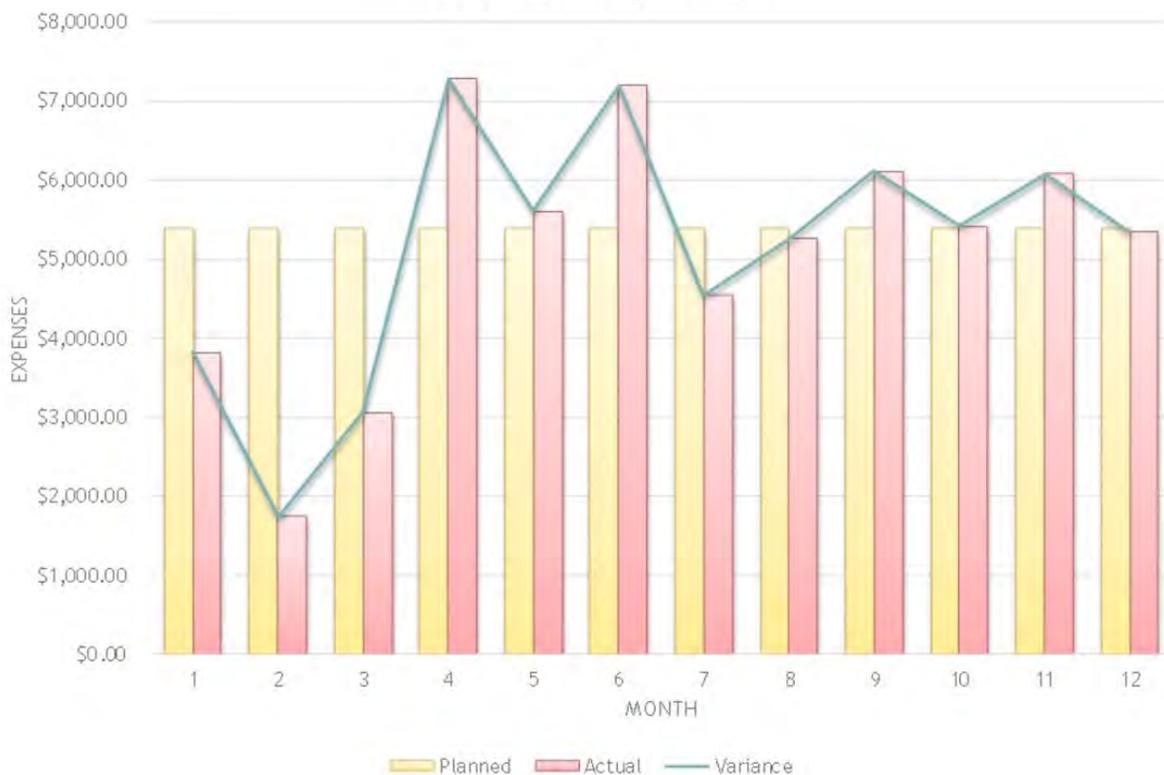
Detailed Welfare Expenses



Expense Category	Budgeted Expenses	Actual Expenses	Remaining Balance	% Expended YTD
Food	\$500.00	\$520.10	(\$20.10)	104%
Rent & Mortgage	\$45,000.00	\$43,501.32	\$1,498.68	97%
Medical	\$250.00	\$153.33	\$96.67	61%
Electric	\$5,000.00	\$3,002.82	\$1,997.18	60%
Misc. Motels, Gas, Etc.	\$5,000.00	\$8,549.33	(\$3,549.33)	171%
Heating Fuel	\$5,850.00	\$1,239.24	\$4,610.76	21%
Funerals	\$3,000.00	\$4,500.00	(\$1,500.00)	150%
TOTALS	\$64,600.00	\$61,466.14	\$3,133.86	95%



Monthly Expenses



Littleton Community Center

2015 Annual Town Report

The Littleton Community Center is a non-profit corporation managed by a small, volunteer board of directors who oversee the operations and maintenance of the property at 120 Main Street in Littleton. In 2015 we regretfully accepted the resignation of long-standing board member and President Roxanne Bowker and welcomed Kathleen Doriski to the board.

The board is implementing a multi-year master plan to repair and restore the main building, overcoming years of deferred maintenance. In 2013 the roof was replaced. We are under a five year Stewardship Agreement with LCHIP (the New Hampshire Land and Community Heritage Investment Program) who helped fund the roof replacement. LCHIP's mission is to "conserve and preserve New Hampshire's most important natural, cultural and historic resources." The Community Center was also named to the New Hampshire Preservation Alliance's 2012 "Seven to Save" list of buildings that are "extraordinary examples of architecture and craftsmanship, significant to their communities, and important for their connections to local and state history."

With the help of the 2014 and 2015 Town Warrant Articles, the building has been completely rewired, lighting fixtures replaced, and alarm systems installed - bringing the building into compliance with fire and safety codes. After the electrical work, the ceiling and walls of the Heald Room were repainted and (with the help of private donations) new rugs and wooden blinds were installed. Everyone agrees that the room looks beautiful. Plans are in place to paint the exterior of the building in 2016: removing cracked vinyl siding and lead-based paint, installing additional insulation, and repainting the building in a period-appropriate color scheme.

During 2015 the board placed additional emphasis on increasing the public's awareness of the Community Center and its facilities. To this end, we organized a Country-Western Dance Night fundraiser ("putting the fun back in fund-raising"); sold refreshments on the front lawn during the Downtown Art Show in September; and hosted a Community Open House after the Christmas Parade in November, where children and their families could meet Santa and Mrs. Claus, enjoy hot chocolate and home-baked cookies, and have fun decorating gingerbread people.

The Community Center has long been a meeting place for individuals, community organizations, and businesses. In 2015 we hosted over 6,000 people at a total of 262 functions. Regular users include many Town committees, Weight Watchers, the Littleton Quilters' Guild, the Littleton Lions Club, and Trout Unlimited. We also host family and social events such as birthdays, showers, weddings, and funerals. Our hosts Wendy and Briggs Clark welcome visitors to the center and are happy to assist with arrangements for public and private functions. General information may be found at <http://littletoncommunitycenter.org/> and further information is available by calling (603) 444-5711 or emailing littletoncommunitycenter@gmail.com.

We wish to thank the citizens of Littleton for their continued support of this community treasure and encourage you to stop by to see the improvements and to use us for your next group function.

Littleton Community Center Board of Directors:

Amanda Hollyoak, Gail Kimball, George Mitchell (President), Karen Matthews, Kathleen Doriski, Mary Menzies (Treasurer), and Regina Bowler (Secretary)

ENERGY CONSERVATION COMMITTEE (ECC)

Introduction

Early in the year, our strategic planning process was completed resulting in several projects being prioritized for particular attention in 2015. Driven by the realization that the town was spending more money powering than heating buildings, our focus in 2015 was on reducing the amount of electricity used by Town entities. A major step towards that goal was a retrofit to install energy efficient lighting and sensors in town-owned buildings. The ECC would like to thank the voters that supported the 2015 warrant article for the lighting retrofit and energy improvements at several municipal buildings. Results such as this (66% in favor) reaffirm the town's commitment to energy efficiency and conservation as well as fiscal responsibility.

Another point of emphasis this year was solar energy. Solar technology is advancing, costs are dropping, and incentives are still available. Research was performed on the possibility of repurposing the retired Littleton landfill as a site for a solar PV (photovoltaic) system to generate electric power. An initial proposal from a solar PV vendor, however, was unacceptable to Littleton Water & Light (LW&L) because of the cost per kW and the potential impact on user rates.

Policy and Planning

A change to the town's Purchase Policy now requires consultation with the ECC before procuring certain goods, services, supplies, and materials. This positive step forward reaffirms the Board of Selectmen's commitment to energy efficiency. The Purchase Policy now includes the following:

"When and where it is appropriate, the Department Head and/or Town Manager will work with the Energy Conservation Committee to ensure the Town is procuring energy efficient services, equipment and recycled/recyclable materials."

A 2016 warrant article will be proposed to allow tax exemptions for renewable energy improvements to residences and businesses.

The ECC wrote a letter to Senator Kelly Ayotte asking her to co-sponsor the Biomass Thermal Utilization Act (S. 727), a bipartisan bill to address economic growth, energy and environmental security through the promotion of clean energy policy. The legislation is designed, through tax exemptions, to reduce American dependency on foreign fossil energy, lower greenhouse gas emissions, create jobs, and stimulate local economic development in NH. Senator Ayotte did cosponsor S. 727.

The ECC contracted local legislators asking for their support to raise the state's cap on net-metering. The current cap is so low that it negatively effects development of alternative, renewable sources of energy.

Energy Management/Cost Savings

A major step forward was taken regarding our Energy Management Plan (EMP). A Task Force of the ECC visited each department over the summer to review office operations, energy consumption, and future goals. These meetings were very informative and served to raise awareness on successes and bring attention to areas for improvement. The Board of Selectmen was briefed on observations and recommendations for immediate and future action. These visits will occur annually.

Part of the EMP involves baselining and then tracking energy consumption, from which trends can be detected and remedial action taken. This process was streamlined this year when LW&L allowed ECC direct on-line access to account information. Also, the Town authorized the ECC to directly contact fuel providers to get direct access to delivery information.

The lighting improvements approved at the 2015 Town Meeting was executed over the summer with the installation of approximately \$50,000 worth of equipment (lights and sensors) at the Fire Station, Transfer Station, Waste Water Treatment Plant, and the covered bridge. Through a unique opportunity, half of the cost was funded by a Public Utilities Commission (PUC) rebate program. These retrofits will lower electrical costs and improved operational efficiency and safety. Salvageable items from the old equipment were turned into the Transfer Station. The ECC also provided technical assistance to an identical initiative by the Littleton Area Senior Center. The committee hopes to finish the remaining municipal lighting retrofits via a 2016 warrant article. The vendor, LightTec Inc., submitted an article on this project to the NH Business Review.

Another warrant article recommended for 2016 would fund energy audits for the Fire Station and Town Building (aka Opera House). An energy audit is a tool to determine where efficiencies can be realized and help prioritize remedial actions.

The ECC worked with LW&L on the possibility of retrofitting town streetlights to the more energy efficient LED technology. Currently the PUC is offering \$100 rebates for each LED streetlight installed.

The ECC submitted a letter to the editor of the Courier praising the energy efficiency aspects of the new Department of Public Works highway garage. Since passage of the bond article, the committee has worked with Yeaton Associates on the heating design for the new garage, as well as the heating distribution at the Fire Station and replacing the supplemental heating system at the Fire Station. The committee also recommended installing BTU meters on the wood-pellet system so that demand at the Fire Station and new highway garage can be measured and accounted for separately and system performance can be monitored.

Coordination and Cooperation

The ECC performed a coordination function between the NH Department of Environmental Services (DES) and the Littleton Food Co-op regarding the installation of an Electric Vehicle Charging Station. A letter endorsing this location, drafted by the ECC and signed by the Board of Selectmen, accompanied the Co-op's rebate application to the DES. The charging station is part of the planned 2016 Co-op expansion, and will help reduce air pollution. The DES was offering incentive rebates and was looking for a site in Littleton. The Food Coop supports sustainability and is willing to provide, operate, and maintain a charging station. The ECC also notes with pleasure the Co-op's plan to use solar energy as part of the site expansion.

A new outreach project was initiated wherein ECC members have met with representatives in surrounding towns that do not have an organized energy efficiency program. While one of the goals was to promote the creation of energy committees, that is not always feasible for some towns. The meetings were useful as a means of sharing information and experiences, and in establishing the groundwork for future coordination and cooperation. Contacts were made with representatives from Lancaster, Whitefield, and Lisbon.

The ECC participated in a regional Energy Fair in April sponsored by the Ammonoosuc Regional Energy Team and hosted by Profile High School. An information table was established to promote the creation on energy committees and to advertise Littleton's energy successes and lessons learned.

Two presentations by the ECC were included in the annual state-wide Local Energy Solutions Conference in March. The gas-saving, anti-idling policy of the Littleton Police Department was presented, along with a participation in a joint session on strategic planning.

Committee members continued to attend meetings of the River District Redevelopment Commission, with the goal of keeping smart growth and energy efficiency in the minds of the planners.

Representatives of the committee had appointments with the Board of Selectmen, the Planning Board, and the Littleton Water & Light Commission. These appointments were designed to keep all interested parties aware of the activities of the ECC. A representative from North Country Council began attending our monthly meetings.

The ECC became a regular contributor to the monthly Local Energy E-News, an electronic newsletter published by the New England Grassroots Environment Fund. The NEGEF, and the associated NH Local Energy Work Group, have provided the committee with excellent technical support, training, and encouragement through the years.

Organizational Update

Mary Boulanger was elected chair and Arwen Mitton vice chair. The committee reluctantly accepted the resignation of Henri Wante, who provided excellent input and direction. Henri will still be available for technical advice. Joining the ECC this year was Bill Gendreau.

The committee also owes a continuing debt of gratitude for the advice and consultation provided by David Van Houten, Jan Edick, LW&L General Manager Tom Considine, Finance Director Karen Noyes, and all of the department heads. A special note of thanks goes to former Town Manager Fred Moody, who unfailingly supported the efforts of the ECC.





Volunteers in Police Service

Littleton Police Department • 2 Kittridge Lane • Littleton, NH 03561
Business: (603) 444-7711 Fax: (603) 444-1704
Web site www.littletonpd.org

2015 VIPS VOLUNTEER REPORT

January 1, 2015 to December 31, 2015

Current VIPS Members

Shari Brooks, Coordinator	Sharon Craigie	Jean Thompson	Ginny Phelan
Hank Peterson, Treasurer	Mary Daly	Mary Edick	Guy Harriman
Carol-Ann Smith, Secretary	Ray Hopkins	Richard Massimilla	Mary Jane Merritt
Dennis Sharpe	Dr. Richard Monroe	Marie Norton	Harry Smith
Janet Parker	Herb Lloyd	Keith Remington	

Parade Corps Members

Jim Daly	Richard Massimilla	Jeff Howard
Ray Hopkins	Mary Jane Merritt	Herb Lloyd
Dennis Sharpe	Neil Stafford	

Services Offered

House Checks - Checking vacation homes and vacationing residents' homes for break-ins or other abnormal conditions.

Cruiser and Facility Maintenance - minor maintenance checks on cruisers, the inventory of equipment, cleaning the interior and exterior of the cruisers, shuttle vehicles needing repairs to fleet maintenance. Members also assist with facility maintenance such as cleaning the sally port, paint touchups, replacing burnt out light bulbs and replacing filters. This year we built a new trash receptacle for the department.

Front Desk - Assist Administrative Assistants Lori LaDuke and Jamie Allaire with front desk duties. These duties mainly include assisting walk-ins, answering the phone, inputting parking tickets, filing, following up on delinquent dog license and preparing information for press releases.

Assisting the Prosecutor - Members copy files, contact victims/witnesses, type forms, do research, pull files and assist in court.

Flower Beds/Landscaping - Members have spent many hours tending the plants in front of the facility and the area around the PD sign on West Main Street. They routinely cut the grass in the summer and assist with clearing the snow in the winter.

Good Morning Program - This program provides Littleton residents, who are either senior citizens (age 60+) or individuals with disabilities who live alone or with a caregiver and are at risk, with a short daily morning telephone call to check on their well-being. This program is also offered on a short-term basis to those discharged from the hospital and considered at risk.

Parade Corps - Started in 2011 to assist the Police with traffic and crowd control along a parade route. During 2015, the Parade Corps assisted the LPD with three parades. Members volunteer a minimum of 2 hours per event.

VIPS volunteers also spend many hours volunteering for special projects, helping out with Police Department Activities such the Safe Routes to School Bike Rodeo. This year they registered 138 bikes. At the Halloween Festival they help set up and hallow out the pumpkins for the carving contest. This year they registered 150 pumpkins. After the Halloween party some of the members strolled main street helping with the Main Street Trick or Treating. We finished off the day with helping out at the Gathering of the Pumpkins.

Monthly meetings, which at times also include additional training (usually 15 to 30 minutes per meeting), last about 1 hour.

The 2014 Independent Sector's Value of Volunteer Time estimated the dollar value for volunteer time was \$22.98 per hour (2015 estimate does not come out until the summer of 2016). Using the aforementioned figure of \$22.98 per hour, from January 2015, to December 31, 2015, the VIPS members have donated **1440** hours which translates to **\$33,091.20**.

The men and women of The VIPS program would like to thank Chief Paul J. Smith and his officers for the opportunity to work with them whenever possible.

Respectfully Submitted:

Shari Brooks

VIPS Coordinator

PEMI-BAKER SOLID WASTE **DISTRICT**

Fred Garofalo, Chairman

Jeff Trojano, Vice-Chairman

Josh Trought, Treasurer

Dan Woods, Secretary

c/o 264 Pettyboro Rd

Bath, NH 03740

(603) 838-6822

pemibakerswd@yahoo.com

2015 Annual Report

This past year, the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton and the other in Plymouth. A total of 269 households participated in the program - our highest turnout since 2006. It was estimated that over 17,000 tons of material was collected. Total expenses for this year's program (disposal costs, advertising, & insurance) were \$24,671. The District was awarded a grant from the State of NH for \$5,572, received a \$5,000 donation from Casella Waste, and received \$4,000 from North Country Council to off-set coordination expenses. The net expenditures for the program were \$10,099 (a cost of \$.31 per resident).

In 2016, the District will once again hold collections in Littleton (Sunday, August 28th) and in Plymouth (Saturday, September 24th). Individual residents can help to minimize the District's disposal costs and reduce the toxicity of the waste stream by remembering a few of these helpful tips; Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint may be disposed of in your household trash.

2016 could be challenging for many recycling facilities. The slump in prices paid for processed recyclables is likely to have ramifications on everyone's budget. When selling your recyclables, be sure to call multiple brokers as prices can vary between brokers. Even small differences can add up to significant dollars over the course of a year. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at www.nhthebeautiful.org.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District by email at pemibakerswd@yahoo.com

Respectively Submitted,

Dan Woods, Secretary



Riverbend Subcommittee Annual Report - 2015

The Riverbend Subcommittee of the Connecticut River Joint Commissions consists of two volunteers nominated by each of the following municipalities: Guildhall, Lunenburg, Concord, Waterford, Barnet, Ryegate and Newbury in Vermont; and Lancaster, Dalton, Littleton, Monroe, Bath and Haverhill in New Hampshire.

The Subcommittee meets quarterly to discuss and act on a variety of river-related issues. Specific responsibilities include providing advice to NHDES, VANR and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and developing and periodically updating a corridor management plan.

In 2015, activities included:

- Participated in discussions about the relationship between Vermont's new shoreland regulations and the Connecticut River impoundments.
- Reviewed and commented on several permit applications.
- Reviewed and commented on Conte Refuge Draft Comprehensive Conservation Plan.
- Participated on NHDES workgroup to develop state-specific pipeline spill response plan rules.
- Hosted presentations on habitat identification and protection projects being conducted in local watersheds such as ACT's Clean Water Healthy Trout initiative and NH Fish & Game's participation in the Eastern Brook Trout Joint Venture. Reviewed and commented on the VANR Draft Basin Plan for the Stevens, Wells, and Waits Rivers.

With members representing a variety of interests representing two states, five counties, and thirteen towns along 70 miles of the Connecticut River, the Riverbend Subcommittee provides a local voice to help steward the resources of a significant portion of the Connecticut River Watershed. The Subcommittee provides information and assistance to the states, towns, and landowners on projects near the river. The Subcommittee is advisory and has no regulatory authority.

Landowners planning projects near water should check first with the town office to see if a state or local permit is needed. We urge all anglers and boaters to clean their gear carefully to avoid spreading Didymo and other invasive plants and animals.

For a schedule of Riverbend Subcommittee meetings and more information about the resources of the Connecticut River, please visit the CRJC website at www.crjc.org. Meetings are open to public and we welcome any citizens who are interested in the management of the Connecticut River to become members of the Riverbend Subcommittee. There are currently openings on the Subcommittee in several communities. If you are interested in working with volunteers from area communities on river conservation issues, and serving as a liaison to your municipal boards, we encourage you to attend a meeting to learn more.

Connecticut River Joint Commissions – 2015 Town Report

Suite 225, 10 Water St., Lebanon, NH 03766.

Website at <http://www.crjc.org>

CRJC's mission is to preserve the visual and ecological integrity and sustainable working landscape of the Connecticut River Valley, and guide its growth and development through grassroots leadership. Five local river subcommittees carry out this work with a corps of over 100 volunteers.

Education and Engagement

The Connecticut River Joint Commissions have continued to educate and engage citizens about the River and the economic and environmental health of the entire region in Vermont and New Hampshire.

During FY 15 the CRJC meetings offered a series of educational presentations:

- Misha Cetner and Kevin Burke of the Vermont Agency of Natural Resources briefed Commissioners and the public on the new Vermont Shoreland Protection Act.
- In February of 2015 Commissioners engaged in a day-long retreat facilitated by Michele Tremblay of Naturesource Communications to up-date the Joint Commissions Strategic Plan.
- Glenn English of the Connecticut River Byways Council presented that organizations new tourism brochure and website at <http://www.ctriverbyways.org>. The Byways Council and Joint Commissions explored opportunities for additional collaboration in the future.
- Ann Ingerson, Program Coordinator with Watersheds United Vermont (WUV) briefed Commissioners on the work of the WUV including water quality monitoring, river cleanup, and riparian buffer plantings in the watershed.
- The Commission held its annual meeting and elected the following officers to serve during the FY 16: *Jason Rasmussen, President (VT); Rick Walling, Vice President (NH); Mary Sloat, Treasurer (NH); Kurt Staudter, Secretary (VT).*



State of New Hampshire

HOUSE OF REPRESENTATIVES

CONCORD

January 2016

To the Towns of Grafton District 14:

As one of your elected officials I am submitting a report based on the current 2014/2015 session.

The information provided is based on the date of this letter.

Last year was spent on crafting a biennium budget to begin in July of 2015. While disagreements between the Governor and Legislature culminated in a veto by the Governor, ultimately both sides came together to settle on a two-year budget that will provide more funding for our roads and bridges, continue to fund services like Meals on Wheels, and dramatically increase funding to combat the Opioid crises that has reached the North Country. This will be the largest budget in New Hampshire's history, but does not raise any taxes or fees on our citizens.

While the State of New Hampshire agreed to participate in the expansion of Medicaid through the Affordable Care Act, the 100% federal funding is set to expire, along with the program, unless we can pick up the State's share. We all want to take care of our most vulnerable, but there is no funding source for us to continue the program unless we raise taxes and fees, or another avenue is found. The Legislature is working on this issue.

Close to home we were successful in securing funds to reopen the Exit 44 Welcome Center off I-93 in Littleton during the winter months. Over 140,000 people stop at this location annually; making it an important part of our North Country travel and tourism industry. On a related note I have put forward a bill to name the Welcome Center after the late Executive Councilor Raymond S. Burton. If approved, I hope you will join me in celebrating the life of Ray and how he impacted the lives of so many in our towns.

Finally, but equally as important, the proposed Northern Pass remains a concern of many within the North Country delegation and we remain firm in our opposition to towers in our pristine region which would negatively impact real estate values and tourism.

With over 800 bills that will come before us this year, the above is a brief summary of the work that has been done and the work we have left to do this session. I would like to extend my thanks to so many of you who have reached out and expressed your concerns or asked for help pertaining to many issues important to you.

As always, it is a tremendous honor to serve you and I appreciate the confidence and trust you have placed in me over these last four years.

Respectfully,

Rep. Brad Bailey

NH House of Representatives

Grafton 14

Bethlehem, Franconia, Lisbon, Littleton, Lyman, Monroe and Sugar Hill



**Caledonia Essex Area Ambulance Service Inc.
2015 Town Report**

**Littleton
2015 CALEX Responses 1,051**

Another busy year providing Emergency Services in our region. CALEX continues to provide the highest quality of pre hospital care to all the towns we serve providing 911 coverage at the Paramedic level 24/7/365. Serving 12 towns in Vermont & New Hampshire – Saint Johnsbury, Waterford, Barnet, Concord, Kirby, Victory, Danville, Peacham, Walden and in New Hampshire – Littleton, Sugar Hill, Easton.

Our volume is down slightly for Littleton responses from 1,073 last year to 1,051 responses with 447 of these being non-transport for 2015. We also provide coverage for the Town of Sugar Hill which we had 57 responses, Town of Easton 20 responses and other mutual aid assist 13 responses. CALEX provided various public event stand by and assist throughout the year. CALEX continues to be a dedicated provider of Emergency Services to the region, providing the highest level of care to our communities. We continued to work closely with the Littleton Fire Dept, Littleton Police Dept and other agencies to provide the very best services to our patients.

Our busiest day is Wednesday and our busiest time is from 1200-1500. Our average response time for our entire service area in our NH operation is eight minutes and ten secs. Across our fleet of 6 Ambulances we put on 116,177 miles. Overall for our agency both VT & NH we responded to 3,623 up 270 responses over last year. CALEX provided 742 inter-facility transports throughout the year, 330 of these were Dartmouth-Hitchcock and the remaining to a variety of hospitals and facilities across VT & NH. CALEX continues to provide emergent and non-emergency transports from Littleton Regional Hospital to various facilities across the state.

We have started a fundraising effort for new ambulance purchases as our fleet is aging. Recommended replacement is 5 years and our fleet average is 8 years currently. Our newest truck purchased in 2012 has over 100,000 miles on it. We have placed an order for our newest ambulance which costs just over \$160,000, it is expected to arrive early fall of 2016. We have incorporated new crew safety concepts into this design which will create the safest possible environment for our crews to work. You can help support our fundraising campaign or obtain more information by visiting us at www.buildanambulance.org

CALEX St. Johnsbury continues to serve as the area's American Heart Association CPR and First Aid Public Training Center. Classes are offered monthly to the public, they can also be arranged to be held privately, and are also held for large and small businesses throughout the Kingdom. Of course, having seen first-hand the positive difference immediate CPR and First Aid can make to patient outcomes, we urge everyone, from teens to seniors to take part in these classes. Imagine the joy in knowing you made the difference in saving a life, easing fears, and/or discomfort. Those who have been able to make the difference in even the life of a stranger will tell you how wonderful the experience truly is. Visit us at www.calexambulance.org to sign up today!

As we end 2015, I look forward to another successful year of providing the very best of pre hospital care to our communities. We are fortunate to have such a dedicated and experienced team providing care for when it is needed to anyone who may need our service in the communities we serve.

In closing, I would like to thank all of our staff, their families, and the CALEX Board of Directors and our dedicated dispatchers for their continued support and dedication to the Agency's mission.

Respectfully Submitted,

Michael J. Wright, NREMT-P
Chief Executive Officer



North Country Home Health & Hospice Agency

In The Business of Caring Since 1971

2015 Annual Report for Town of Littleton

North Country Home Health & Hospice Agency provides quality home health care that includes nursing, rehabilitation, hospice, social services and homemakers, companion and respite care programs in 21 towns of Grafton and Coos County. This past year in Littleton we provided services to 45 clients, 17 of which were Hospice patients, and provided 5111 visits in the town. We are committed to our community in that we provide many community health clinics and screenings such as free blood pressure, blood sugar, and health education programs as well as immunization, foot care, and wound care clinics. North Country Home Health and Hospice also provides Tele-health monitoring to our clients at no cost. These monitors are placed in the client's home to collect data such as blood pressure and other vital signs which are transmitted via the client's telephone line to our office. This allows for daily monitoring of our clients for improved outcomes.

Our Hospice program provides a comprehensive and holistic approach to end of life care that includes a skilled, multidisciplinary team of caregivers and volunteers. Hospice includes medications for symptom relief, medical supplies and equipment, short term hospitalization and in-patient respite care, counseling and pastoral support. Hospice volunteers provide valuable support to those living with a life-limiting illness. Our Compassionate Care program provides skilled care, at no cost, to those who are not eligible for traditional hospice services.

North Country Home Health & Hospice Agency and our Board of Directors are extremely grateful to the Town of Littleton for its support of our agency. This allows us to fulfill our mission to provide services to all individuals regardless of their ability to pay. Home Health Care is critical to serving the growing health care needs of this community. Our skilled clinical team is able to monitor health problems and provide disease management within the home setting that helps prevent more costly health care such as hospitalization and long term institutional care. North Country Home Health & Hospice Agency is committed to provide services in Littleton to support clients and their families to remain in the comfort of one's home in a safe and supportive environment to improve overall health outcomes in the community.



Supporting Aging in Community

Horse Meadow Senior Center
(N. Haverhill 787.2539)

Linwood Area Senior Services
(Lincoln 745.4705)

Littleton Area Senior Center
(Littleton 444.6050)

Mascoma Area Senior Center
(Canaan 523.4333)

Newfound Area Senior Services
(Bristol 744.8395)

Orford Area Senior Services
(Orford 353.9107)

Plymouth Regional Senior Center
(Plymouth 536.1204)

Upper Valley Senior Center
(Lebanon 448.4213)

Sponsoring

RSVP & The Volunteer Center
(toll-free 877.711.7787)

ServiceLink of Grafton County
(toll-free 866.634.9412)

*Grafton County
Senior Citizens Council, Inc.
is an equal opportunity provider.*

2015-16 Board of Directors

Jim Varnum, *President*

Patricia Brady, *Vice President*

Flora Meyer, *Treasurer*

Larry Kelly, *Secretary*

Ralph Akins

Chuck Engborg

Ellen Flaherty

Clark Griffiths

Dick Jaeger

Michael King

Craig Labore

Mike McKinney

Bob Muh

Emily Sands

Molly Scheu

Becky Smith

Frank Thibodeau

Tuck Revers Board Fellows

Cesar Breder Chaves

Sintha Rajasingham

Roberta Berner, *Executive Director*

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2015

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the information and assistance program Grafton County ServiceLink, and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2014-15, 783 older residents of Littleton were served by one or more of the Council's programs offered through the Littleton Area Senior Center or RSVP. In addition, 394 Littleton residents were assisted by ServiceLink.

- Older adults from Littleton enjoyed 11,865 balanced meals in the company of friends in the Littleton center's dining room.
- They received 20,325 hot, nourishing meals delivered to their homes by caring volunteers.
- Littleton residents were transported to health care providers or other community resources on 5,624 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 392 visits with a trained outreach worker and 766 contacts with ServiceLink.
- Littleton's citizens also volunteered to put their talents and skills to work for a better community through 10,857 hours of volunteer service.

The cost to provide Council services for Littleton residents in 2014-15 was \$409,655.68.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Littleton's population over age 60 has increased by 33.4% over the past 20 years, according to U.S. Census data from 1990 to 2010.*

Grafton County Senior Citizens Council very much appreciates Littleton's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

10 Campbell Street • P.O. Box 433 • Lebanon, NH 03766
phone: 603.448.4897 • fax: 603.448.3906 • www.gcsc.org

Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Littleton

October 1, 2014 to September 30, 2015

During the fiscal year, GCSCC served 783 Littleton residents (out of 1,505 residents over 60, 2010 U.S. Census). ServiceLink served 394 Littleton residents

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	<u>x</u>	<u>Unit (1) Cost</u>	<u>=</u>	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	32,190	x	\$9.31	\$	299,688.90
Transportation	Trips	5,624	x	\$14.84	\$	83,460.16
ServiceLink	Contacts	766	x	\$22.89	\$	17,533.74
Social Services	Half-hours	392	x	\$22.89	\$	8,972.88
Activities		5,524		N/A		
Chore Corps		32		N/A		

Number of Littleton volunteers: 102. Number of Volunteer Hours: 10,857

GCSCC cost to provide services for Littleton residents only	\$	<u>409,655.68</u>
Request for Senior Services for 2015	\$	34,000.00
Received from Town of Littleton for 2015	\$	34,000.00
Request for Senior Services for 2016	\$	<u>34,000.00</u>

NOTE:

1. Unit cost from GCSCC Statement of Revenue and Expenses for October 1, 2014 to September 30, 2015.
2. Services were funded by federal and state programs, 53.5%; local government, 11%; client donations, 10%; charitable contributions, 13%; grants and contracts, 9.5%; other, 3%.



AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.

Board of Selectmen
Town of Littleton
125 Main Street, Ste 200
Littleton, NH 03561

October 13, 2015

Dear Selectmen:

Ammonoosuc Community Health Services Inc. (ACHS) is requesting an appropriation in the amount of **\$15,000.00 (Fifteen Thousand dollars)** from the Town of Littleton for 2015. This amount will help us continue to provide high quality healthcare to our **2089 Littleton patients** and to reach more of those in need of our services.

This year marks the 40th anniversary of ACHS! We have been a vital part of the community since 1975. We have just been recognized by USDHHS HRSA as a National Quality Leader being in the top 1-2% in the country for our outcomes in prenatal care, preventive care and chronic care.

As a Community Health Center, many of our services are paid for through Medicare, Medicaid and grants, funding sources at the federal, state and county level – this funding helps to offset the costs of providing care to all regardless of ability to pay. As you may be aware, these funding sources continue to be cut.

Despite the many changes brought about by the Affordable Care Act, many in our patient population are still challenged with access to full-time employment and health insurance benefits in northern New Hampshire, and the ability to afford additional services beyond the free annual services their health insurance may provide because of high deductibles.

Our sliding fee scale for payment of services provides a vehicle for uninsured and under insured patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or, worse yet, hospitalization because they could not afford to go to the doctor prior to the emergent episode. Keeping just one patient out of the ER could save taxpayers \$1000-\$1500 (average cost of an ER visit).

This sliding fee scale is also applicable to services in the ACHS Dental & Oral Health Center which opened in January on the ACHS-Littleton campus. Since the opening of the Dental Center, we have been seeing patients to capacity. Some of these people have never been to a dentist in their life. That is hard to imagine, but a stark reality. We are seeing many urgent /emergent cases which decrease the number of people who present to local Emergency Rooms for dental emergencies.

We continue to listen to the needs of the community, and work diligently to provide the resources that are most needed for individual health and well-being and integrate them into a system of care that recognizes the whole person: Medical, behavioral, and oral health care, patient navigators and pharmacy.

There are many new initiatives we are also working on:

MAIN OFFICE

25 Mt. Eustis Road
Littleton, NH 03561
(603) 444-2464
Fax (603) 444-5209

79 Swiftwater Road
Woodsville, NH 03785
(603) 747-3740
Fax (603) 747-0416

14 Kings Square
Whitefield, NH 03598
(603) 837-2333
Fax (603) 837-9790

155 Main Street
Franconia, NH 03580
(603) 823-7078
Fax (603) 823-5460

333 NH Rte 25
Warren, NH 03279
(603) 764-5704
Fax (603) 764-5705

- bringing health and wellness into the communities in which we live
- providing vision and paralegal services through partnerships
- providing dental hygiene services to our other sites in a mobile fashion
- beginning in November, we will have a dental students completing clinical rotation in the new Dental (training the next generation of public health providers)
- identifying how we can be most useful in eradicating the substance misuse epidemic plaguing our communities.

Support from the Town is extremely important in being able to provide a medical home to over 10,000 citizens of the 26 towns in northern Grafton and southern Coös counties that ACHS serves including Littleton for the next 40 years and beyond!

Town of Littleton Statistics

- Total # of Patients – 2089 Littleton
- Total # of Medicaid Patients – 426
- Total # of Medicare Patients – 530
- Total # of Self-Paying Patients – 74
- Total # of Sliding Fee Scale Patients – 159 (7.6% of total Littleton patients)

As a Federally Qualified Health Center, ACHS provides comprehensive primary preventive healthcare to all, regardless of ability to pay.

On behalf of Ammonoosuc Community Health Services' board of directors, staff and patients, we would like to thank you for considering our request for funding.

Sincerely,



Edward D. Shanshala II, MSHSA, MSEd
Executive Director



ACHS Board of Directors President

2015 Directors Report

Northern Human Services – White Mountain Mental Health

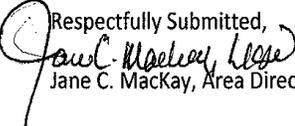
As the safety net provider of behavioral health services for the twenty two towns in upper Grafton and lower Coos counties, White Mountain Mental Health strives to assure that everyone in the community, regardless of income or insurance status, has access to high quality services, delivered by caring and well trained mental health professionals. Services include evaluation in crisis situations, short-term, solution-focused counseling offered to adults, children and families, comprehensive life-long supports to persons suffering from severe and persistent mental illness, and treatment focused on recovery from addiction, with a special focus on the high percentage of persons dually diagnosed with mental illness and substance abuse. Our goal is to make mental health treatment an accepted and easily accessible component of general good health.

As the world has become more complex, the possibility has increased that you or someone in your circle of family and friends will experience a serious emotional crisis. Town funding means that cost will not be a barrier to receiving the care needed to return to good health. Town funding also enables us to continue to offer local offices in Lancaster, Littleton, Lincoln and Woodsville, as well as 24/7 emergency evaluations from all of our offices and from local hospital emergency departments.

Some of the highlights of 2015:

- Several of our clinical staff members have completed advanced training in evidence-based practices which allow us to offer the most up-to-date interventions in the areas of Child-Parent Psychotherapy, Trauma- Informed Treatment, Substance Abuse Disorders and Mental Illness Recovery. We are extremely proud of our excellent and dedicated clinical staff.
- We have welcomed a new full-time psychiatrist, Dr. Megan Carman, who joins our Medical Director, Dr. Eric Van Leuven in the provision of psychiatric care.
- Our commitment to the Grafton County Mental Health Court continues, which allows persons suffering from a mental illness to get the help they need.
- We continue to offer home visits to the elderly as well as to persons who need support with daily activities. Most of our services, in fact, occur outside of our buildings.
- Children and families have been a focus this year, with expansion of our services to very young children, including consultation to pre-schools and daycare settings.
- Suicide Prevention is a key priority for us, as well as our partners at NAMI-NH, with many efforts underway to educate teachers, law enforcement, community caregivers and the general public regarding the importance of recognizing and appropriately reacting to potential suicide.

This year 242 people from the Town of Littleton received 910 hours of services, thanks to your appropriation.

Respectfully Submitted,

Jane C. MacKay, Area Director

Tri-County CAP, Inc.
HOMELESS
PROGRAMS



Carrie Laflamme
Tyler Blain
House Manager
56 Prospect Street
Lancaster, NH 03584
Ph.603-788-2344
Fax.603-788-2344

Andy Stone
Homeless Programs
Coordinator/ Northern Grafton
Homeless Outreach/PATH
603 444 0184

Mary Smith
Carroll County
Homeless Outreach/PATH
603-323-7400

Cory Jackson
Coos County
Homeless Outreach/PATH
603-788-2683

Dianne Munson
Upper Valley
Homeless Outreach/PATH
603-443-6150

November 24th, 2015

Board of Selectmen Town of Littleton
125 Main Street, Suite 200
Littleton NH 03561

Dear Selectman:

The Tyler Blain Homeless Shelter is requesting \$900.00 in funding from the Town of Littleton at your 2016 Town Meeting to help support its neighboring emergency homeless shelter. In the year of 2014, we served 12 Littleton residents, with a total of 253 nights stayed. This year to date, we have served 10 Littleton residents and a total of 205 nights stayed.

Our mission is to respond to the needs of homeless individuals and families. Our goal is to alleviate immediate housing emergencies and to assist House residents with achieving independence leading to permanent housing to end the cycle of homelessness. We accomplish this by providing food, shelter, case management, assistance in obtaining employment, transportation, budgeting support, mental health services, drug & alcohol support and assistance attaining state & federal benefits.

The Tyler Blain House is a 4 bedroom Victorian Home that has the capability of housing 8 people and 3 people on an emergency basis. We have a large eat-in kitchen, a community food pantry, laundry facilities and a common area. We believe that a successful approach to sheltering happens in the context of a supportive community/environment that focuses on including the person in a meaningful holistic experience.

Tri-County Community Action provides necessary services for the less fortunate citizens in our communities, who would otherwise have to seek help from the town. We are depending upon funding from your town and neighboring communities countywide. The local funds are used to continue our emergency based services provided at the emergency shelter.

We greatly appreciate the support and look forward to continued cooperation and partnership with your towns' residents, elected officials and staff. If you have any questions, please do not hesitate to call my Prevention Services Division Director Jeanne Robillard at (603)444-0624.

Best Regards,

A handwritten signature in black ink, appearing to read 'Carrie Laflamme', written over a light blue horizontal line.

Carrie Laflamme
TBH Manager



31 Pleasant Street,
Berlin NH 03570
P. 603.751.1741
F. 603.752.2117
www.tricountycaptransit.weebly.com

December 18, 2015

Littleton Board of Selectmen
Town of Littleton
125 Main St. Suite 200
Littleton, NH 03561

Dear Board of Selectmen;

On behalf of Tri-County CAP, Inc., Tri County Cap Transit, I would like to respectfully request funding in the amount of \$4,000.00 to be included in the upcoming Town of Littleton Budget.

Tri County Cap Transit, provides a demand response transportation service to area residents 60+ requesting rides to medical appointments, hairdressers, grocery shopping, social events, senior meals, and employment. Residents utilizing this service are afforded an opportunity to be mobile and independent thus increasing their sense of worth and value which in turn contributes to the community as a whole.

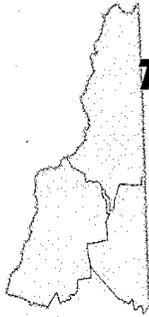
Littleton is part of Tri County Cap Transit's service area. Providing trips to all residents, with priority being given to elderly and disabled. Residents sixty and older and those determined disabled are not required to pay a fare but instead are given the opportunity to make a donation if they would like and are able. General public are asked to pay an affordable fare that varies depending on the distance of the trip.

Last year Tri County Cap Transit, provided 3317 trips to area residence, 2866 medical, 6 nutrition, 320 employment, 99 shopping and 26 legal.

Your past support of this community-based program has been greatly appreciated and we welcome your questions and comments pertaining to this request for funding. Please call the administrative offices at 752-1741, Monday through Friday, and we'd be glad to speak with you. Again, thank you for your consideration and past support.

Respectfully,

Beverly Raymond, CCTM
Transportation Director
Tri County CAP, Inc.



TRI-COUNTY COMMUNITY ACTION PROGRAM Inc.

Serving Carroll, Coos & Grafton Counties

448 White Mountain Highway, Tamworth, N.H 03886
(603) 323-7400 • Toll Free: 1-888-842-3835 • Fax: (603) 323-7411
Website: <http://www.tccap.org>

November 23,2015

Board of Selectmen Town of Littleton
125 Main Street, Suite 200
Littleton , NH 03585

Dear Selectmen:

Tri-County Community Action/Grafton County is requesting **\$11,000.00 in funding from the Town of Littleton at your 2016 Town Meeting** to help support its Community Contact programs. Community Contact is the field services arm of the Tri-County CAP. Our purpose is to assist low-income, elderly and disabled persons to solve problems and meet their physical and financial needs. We accomplish this by providing information, counseling, referrals, budget counseling, guidance and organizational assistance and by effectively linking households with CAP assistance programs and using community resources.

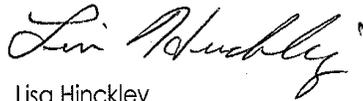
Below is the breakdown of assistance that the Grafton County Community Contact office provided to the **693** residents of **Littleton** who have been served over the last year from July 1, 2014 and June 30, 2015:

<u>Program</u>	<u>Households</u>	<u>Dollar Amounts</u>
Fuel Assistance	319	\$272,598.00
Weatherization	13	\$73,438.51
Electric Assistance	1	\$1,108.96
USDA Surplus Food allocated to local food pantry		\$ 23,438.51
Total:		\$370,514.47

Tri-County Community Action provides necessary services for the less fortunate citizens in our communities, who would otherwise have to seek help from the town. We are depending upon funding from your town and neighboring communities countywide. The local funds are used to make available local intake and support for federal and state programs including Fuel Assistance, Electric Assistance, Homeless Prevention, Weatherization, and electric utility conservation programs. We are also the conduit through which the USDA Surplus food is distributed to the food pantries throughout Grafton County.

We greatly appreciate the support and look forward to continued cooperation and partnership with your towns' residents, elected officials and staff. If you have any questions, please do not hesitate to call me at 888-842-3835 x103.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Hinckley".

Lisa Hinckley
Community Contact



Littleton Opera House

2015

The Littleton Opera House saw a large increase in the usage in 2015. While many yearly events came back there were new events that brought different uses. Some of the new events were Littleton Regional Healthcare Auxiliary's concert featuring North Shore Acapella Group in June, Littleton Opera House Young Directors Play, Class reunion for Littleton High School Class of 1970 and TEDX talk of Littleton to name a few. The weekly Zumba class keeps the place rocking on Tuesday and Thursday afternoons at 5:30. Several local companies used the Opera House for their annual meetings and celebrations. Concerts with North Country Chambers Players, Pine Hill Singers, The Irish Show and Littleton Idol Competition and Bread Of Life Church. There were events for children, baby showers, weddings, birthday parties and a job fair. Summer plays for children with Jean's Play House and Upstage Players presented "Rumors" and "25th Annual Putnam County Spelling Bee" which they had NINE finalists in the top ten for the NH Theatre Awards. The year was capped off with the Littleton Economic Celebration which show cases the great things that are going on in Littleton and "The Nutcracker" presented by Creative Edge dance studio that had over 1100 people attend in the 3 days of performance.

Littleton Opera House Commission continued its fund raising efforts. The Commission this year added two new speakers replacing the tired ones from the 1980's. Some used lighting instruments were donated to increase the capacity of the show lighting. In 2016 the electrical part of the show light wiring will be addressed thanks to a generous grant from Mascoma Banks Foundation. The Littleton Opera House Commission will be setting goals for future upgrades. The Commission would like to thank the community for its support in helping the Littleton Opera House the cultural center of Northern New Hampshire and would encourage everyone to stop by and take a look at the improvements to this beautiful space.

Respectfully,
George Mitchell
Dick Alberini
Dan Stearns
Littleton Opera House Commissioners



January 28, 2015

Edward F. Papp, CPA

James A. Szyk, CPA

Elizabeth Pratt, CPA

To the Members of the Board of Selectmen
Town of Littleton
125 Main Street, Suite 200
Littleton, NH 03561

Michael J. Campo, CPA

Debra M. LeClair, CPA**

Anthony J. Miller, CPA

Tyler A. Paine, CPA

Rylee G. Grogan, CPA

Susan E. Gauthier, CPA

Dear Members of the Board:

We have audited the financial statements of the governmental activities, discretely presented component unit, major general fund, and aggregate remaining fund information of the Town of Littleton for the year ended December 31, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 21, 2015. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Littleton are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Town of Littleton during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Littleton's financial statements were:

Management's estimate of the allowance for uncollectible property taxes is based on historical data and information known concerning assessment appeals. We evaluated the key factors and assumptions used to develop the allowance for uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the accrued landfill postclosure care liability is based on information provided by the Town engineer. We evaluated the key factors and assumptions used to develop the accrued landfill postclosure care liability in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefits liability is based on an actuarial calculation prepared using a third-party. We evaluated the key factors and assumptions used to develop the other postemployment benefits liability in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

PLODZIK & SANDERSON

Professional Association / Accountants & Auditors

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to make as part of their year-end procedures. These adjustments in the general fund represented a net change in fund balance of \$261,737.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 26, 2016.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Littleton's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

While updating our understanding of the internal controls over the parking meter fund, it was identified that cash receipts were not deposited in a timely manner. This issue was reported to the Town in the prior year and it has not been addressed. We recommend that parking meter fund deposits are made at least on a weekly basis.

In review of the Town policies, it was identified that the Library Trustees did not review and reaffirm their investment policy for the 2014 fiscal year. It is our recommendation that the Library Trustees review and reaffirm their investment policy annually as the Library Trustees are custodians over a portion of their own trust funds.

While testing the Town's capital assets, it was identified that the related policy for capital assets has not been updated since 2004. Additionally, it was identified that several fully depreciated assets included on the capital asset listing are still in use. We recommend that the Town's capital asset policy is reviewed and useful lives per policy are reviewed to ensure recorded useful lives reflect, as accurately as possible, the useful lives the Town is "receiving" from its capital assets.

In testing of the Town's trust funds, it was identified that investment fees are being taken from the principal balance from trust accounts reported as permanent trust funds. As defined by GASB Statement No. 34, permanent trust funds account for resources that cannot be expended, but must be held in perpetuity. Generally, these resources are investment and a government may spend the earnings, often for a purpose specified by the provider of the resources. We recommend that the Town Trustees communicate with the bank to ensure that investment fees are not taken from the principal balance of the permanent trust funds.



Other Matters

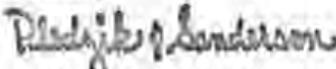
We applied certain limited procedures to Management Discussion & Analysis and Schedule of Funding Progress for Other Postemployment Benefit Plan, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

The combining and individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.

Restriction on Use

This information is intended solely for the use of the Board of Selectmen and management of the Town of Littleton and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,


PLODZIK & SANDERSON
Professional Association

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

The Board of Selectmen, as management of the Town of Littleton, NH (the town), offer readers of the Town's annual financial statements this narrative discussion and analysis of the financial activities of the Town for the fiscal year which ended December 31, 2014. The Town's management has prepared this discussion and analysis to encourage readers to consider the information presented here in conjunction with additional information found within the body of the annual financial statements.

FINANCIAL HIGHLIGHTS

- The Town's total net position for the year ending December 31, 2013, as restated, was \$13,949,232 year ending December 31, 2014 the net position was \$14,485,369. Net position increased by \$536,137 or 3.84%, between January 1, 2014 and December 31, 2014. The Town's total net position consisted of \$11,181,706 net investment in capital assets, assets restricted for perpetual care of \$585,157, assets restricted for capital projects of \$12,753 and an unrestricted net asset balance of \$2,670,330.
- The Town's long-term obligations as of December 31, 2014 total \$6,638,824. These liabilities are reflected as a reduction in net position.
- The Town continues numerous construction projects to improve its infrastructure and maintain capital assets keeping in mind the necessity of protecting the assets of the community balanced with the fiscal impact of such projects.
- During the year, the Town's expenses of \$7,396,598 were \$212,381 less than the revenues of \$7,608,979. Revenues consist of: charges for services; operating grants and contributions; and general revenues (which consist of local and state property tax assessments, state and federal grants, and contributions not restricted to purpose).
- At the end of the current fiscal year, non-GAAP budgetary basis unassigned fund balance for the general fund was \$828,801 or 11.21% of total expenditures and other financing uses.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's annual financial report, which consists of basic financial statements, notes to the financial statements, and related financial/compliance information. Our annual financial report consists of five elements: 1) government-wide financial statements, 2) fund financial statements, 3) notes to the financial statements, 4) required supplementary information, and, 5) this discussion and analysis. This report also contains other supplementary information in addition to the basic financial statements themselves.

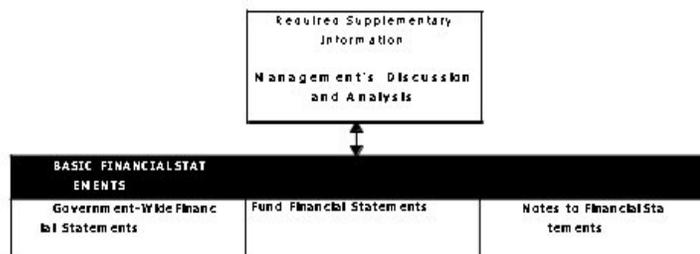
TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

The basic financial statements include two kinds of statements that present different views of the Town based upon measurement focus and basis of accounting.

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Town's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Town, reporting the Town's operations in more detail than the government-wide statements. The governmental funds statements tell how the Town's services were financed in the short term as well as what remains for future spending. Fiduciary fund statements provide information about the financial relationships in which the Town acts solely as a trustee or agent for the benefit of others, to whom the resources belong.
- The Town's financial statements include all funds of the Town ("primary government") as well as its component unit. The primary government represents all funds under the ultimate control of the Town. The component unit is a separate legal entity. While legally separate, the component unit is part of the Town government *in substance*. The Town's financial statements would be misleading without incorporating component unit information.
- The Littleton Water and Light component unit is reported in a separate column of the Town's financial statements, set apart from the rest of the primary government. This unit is discretely presented in the financial statements because the Town is financially accountable for it.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements. The following exhibit shows how the required parts of this annual report are arranged and related to one another.



The following exhibit summarizes the major features of the Town's financial statements, including the portion of the Town government they cover and the types of information they contain.

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

	Government-Wide	Fund Statements	
		Governmental	Fiduciary
SCOPE	Entire Town government (except fiduciary funds)	All activities of the Town that are not proprietary or fiduciary	Instances in which the Town is the trustee or agent for someone else's resources
REQUIRED FINANCIAL STATEMENTS	Statement of Net Position	Balance Sheet	Statement of Fiduciary Assets
	Statement of Activities	Statement of Revenues, Expenditures and Changes in Fund Balances	Statement of Changes in Fiduciary Net Position
ACCOUNTING BASIS	Accrual	Modified Accrual	Accrual
MEASUREMENT FOCUS	Economic Resources	Current Financial Resources	Economic Resources
TYPE OF INFORMATION ASSETS AND LIABILITIES	All assets and liabilities, both financial and capital, short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter, no capital assets included	All assets and liabilities, both short-term and long-term
TYPE OF INFORMATION REVENUES, EXPENSES, AND EXPENDITURES	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and payment is due during the year or soon thereafter	Agency funds do not report revenues or expenses

The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Government-wide Financial Statements

The Government-wide Financial Statements show functions of the Town that are principally supported by property taxes and intergovernmental revenues as "Governmental Activities." These functions are accounted for in the General, Special Revenue, Capital Project and Permanent Funds. Intergovernmental revenues include local, state and federal monies. The governmental activities of the Town include general government, public safety, operation and maintenance of roadways and facilities, and operation of town wide services such as welfare, culture and recreation as well as conservation departments. Taxes and intergovernmental revenues also support capital assets and related debt.

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund definitions are part of a state mandated uniform accounting system and chart of accounts for all New Hampshire towns. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. A detailed statement of fund financial activity is also contained in the State of New Hampshire Annual Financial Report (MS-535), on file at the Town of Littleton.

All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds and fiduciary funds. General Fund, Capital Project and twelve non-major funds are consolidated as Governmental Funds. General Fund expenditures are compared to budget in the Budgetary Comparison Schedule. Fiduciary Funds are trust funds belonging to other governmental entities, which are classified in the financial statements as agency funds.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve, over time, as a useful indicator of a government's financial position. The largest portion of the Town's net position reflects its investment in capital assets (e.g., land, land easements, land improvements, works of art, construction in progress, buildings and improvements, leasehold improvements, vehicles, equipment and infrastructure); less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to its residents; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The Town's financial position is the product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets, and the depreciation of capital assets. Summaries of the capital assets, depreciation and long-term debt obligations can be found in the Notes to Financial Statements. Depreciation is included by accounting convention thus the depreciated value of a Town asset, as reflected in these reports, does not reflect an asset's useful, market or replacement value.

Net Position for the period ending December 31, 2014. Comparative data from 2014 and 2013 is presented to provide a financial analysis of the current financial position of the Town. In 2014, unrestricted net position is \$2,670,330 which is an increase of \$11,470, .43% from the December 31, 2013 restated balance.

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

Summary of Net Position Governmental Activities

	<u>2014</u>	2013 (As <u>Restated</u>)	Increase (Decrease)	
Current Assets	\$,884,142	\$ 9,039,596	\$ (155,454)	
Capital Assets	<u>17,169,000</u>	<u>17,554,327</u>	<u>\$ (385,327)</u>	
Total Assets	<u>26,053,142</u>	<u>26,593,923</u>	<u>\$ (540,781)</u>	
Current Liabilities	4,901,537	4,964,187	\$ (62,650)	
Noncurrent Liabilities	<u>6,638,824</u>	<u>7,494,480</u>	<u>\$ (855,656)</u>	
Total Liabilities	<u>11,540,361</u>	<u>12,458,667</u>	<u>\$ (918,306)</u>	
Deferred Inflows of Resources	27,412	186,024	\$ (158,612)	
Net Investment in Capital Assets	11,181,706	10,582,375	\$ 599,331	5.66%
Restricted Net Position	633,333	707,997	\$ (74,664)	-10.55%
Unrestricted Net Position	<u>2,670,330</u>	<u>2,658,860</u>	<u>\$ 11,470</u>	0.43%
Total Net Position	<u><u>\$14,485,369</u></u>	<u><u>\$13,949,232</u></u>	<u><u>\$ 536,137</u></u>	3.84%

A portion of the net position is either invested in capital assets or restricted as to the purposes they can be used for.

- The Town's net investment in capital assets is the largest component of the total combined net position.
- Restricted net position represents nonexpendable trust funds, net position amounts that are not available for discretionary spending.

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

Summary of Changes in Net Position

	Governmental Activities					
	2014	% of Total	2013 (As Restated)	% of Total	Difference	% Change
Revenues:						
Program Revenue:						
Charges for Services	\$ 1,289,492	14.24%	\$ 1,319,542	15.00%	\$ (30,050)	-2.28%
Operating Grants and Contributions	458,669	5.07%	175,873	2.00%	282,796	160.80%
Capital Grants and Contributions	1,382	0.02%	61,259	0.70%	(59,877)	-97.74%
General Revenue:						
Taxes	5,686,056	62.79%	5,534,691	62.94%	151,365	2.73%
Licenses & Permits	1,116,916	12.33%	1,043,350	11.86%	73,566	7.05%
Unrestricted Grants & Contributions	286,951	3.17%	265,269	3.02%	21,682	8.17%
Miscellaneous	<u>216,150</u>	<u>2.39%</u>	<u>393,653</u>	<u>4.48%</u>	<u>(177,503)</u>	<u>-45.09%</u>
Total Revenues	<u>9,055,616</u>	<u>100.00%</u>	<u>8,793,637</u>	<u>100.00%</u>	<u>261,979</u>	<u>2.98%</u>
Expenses:						
General Government	\$ 1,413,135	16.59%	\$ 1,235,934	16.20%	\$ 177,201	14.34%
Public Safety	2,861,436	33.59%	2,589,560	32.45%	271,876	10.50%
Highways & Streets	1,507,673	17.70%	1,505,584	18.26%	2,089	0.14%
Sanitation, Welfare & Health	1,792,319	21.04%	1,699,792	20.62%	92,527	5.44%
Culture & Recreation	753,458	8.84%	684,725	8.31%	68,733	10.04%
Conservation	2,226	0.03%	2,240	0.03%	(14)	-0.63%
Unallocated Expenses:						
Interest	189,232	2.22%	224,087	2.72%	(34,855)	-15.55%
Capital Outlay	<u>-</u>	<u>0.00%</u>	<u>116,054</u>	<u>1.41%</u>	<u>(116,054)</u>	<u>-</u>
Total Expenses	<u>8,519,479</u>	<u>100.00%</u>	<u>8,057,976</u>	<u>100.00%</u>	<u>461,503</u>	<u>-75.72%</u>
Change in Net Position	536,137		735,661		(199,524)	
Net Position, beginning, as restated	<u>13,949,232</u>		<u>13,213,571</u>		<u>735,661</u>	
Net Position, ending	<u>\$ 14,485,369</u>		<u>\$ 13,949,232</u>		<u>\$ 536,137</u>	

Change in Net Position. The Town's total revenues were \$9,055,616; total expenses \$8,519,479 resulting in an increase of net assets of \$536,137. The largest part, nearly 62.79%, of the Town's revenues came from the local tax assessment.

The Town's expenses were largely for, (1) Public Safety, (2) Sanitation, and Welfare and Health representing, (3) Highway & Streets, and (4) General Government representing (88.93%), of total expenses.

Revenues. Comparative data from 2013 is presented with current year data to provide a more meaningful comparison when addressing significant increases or decreases in the percentage of total revenues or percentages and amounts over or under the prior year.

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

- Tax assessment, 62.79% and 62.94% of total revenue for the fiscal years ended December 31, 2014, and 2013, respectively, an increase of 2.73% with an increase of \$151,365 more than the prior year amount.
- Capital grants, bonds, and contributions, 8.26% and 5.72% of total revenue for the calendar years ended December 31, 2014, and 2013, respectively, an increase over the prior year largely due to Street, and Public Safety grants & projects.

Summary of Revenues. The biggest share, \$8,092,464 (about 89.3%), of revenue was derived from local appropriations, charges for services, and license and permit fees. The following revenue statement includes all revenues from local, state and federal sources.

	2014	2013	Variance	% of Change
Taxes	\$ 5,686,056	\$ 5,534,691	\$ 151,365	2.73%
Licenses & Permits	1,116,916	1,043,350	\$ 73,566	7.05%
Grants & Contributions	747,002	502,401	\$ 244,601	48.69%
Charges for Services	1,289,492	1,319,542	\$ (30,050)	-2.28%
Miscellaneous	216,150	393,653	\$ (177,503)	-45.09%
Total	\$ 9,055,616	\$ 8,793,637	\$ 261,979	11.10%

Expenses. The following analysis provides comparisons when addressing significant increases or decreases in the percentage of total expenses or percentages and amounts over or under the prior year.

- General Government expenses, 16.58% and 16.2% of total expenses for the calendar years ended December 31, 2014, and 2013,
- Public Safety expenses, 33.59% and 32.45% of total expenses for the calendar years ended December 31, 2014, and 2013,
- Highway and streets expenses, 17.70% and 18.26% of total expenses for the calendar years ended December 31, 2014, and 2013.
- Sanitation/welfare/health expenses, 18.40% and 20.62% total expenses for the calendar years ended December 31, 2014, and 2013.

Summary of Expenditures. The Town of Littleton, NH used its budgetary resources as depicted in the chart below. More than 33.59% of all expenditures were expended for Public Safety. This expenditure statement includes expenditures paid from local, state and federal appropriations.

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

Total Expenses	2014	2013	Variance	% of Change
General Government	\$ 1,413,135	\$ 1,335,934	\$ 77,201	5.78%
Public Safety	2,861,436	2,675,584	185,852	6.95%
Highways & Streets	1,507,673	1,505,584	2,089	0.14%
Sanitation	1,567,260	1,508,618	58,642	3.89%
Welfare & Health	225,059	191,174	33,885	17.72%
Culture & Recreation	753,458	684,725	68,733	10.04%
Conservation	2,226	2,240	(14)	-0.63%
Debt Service Interest	189,232	224,087	(34,855)	-15.55%
Capital Outlay	-	116,054	(116,054)	-100.00%
Total	\$ 8,519,479	\$ 8,244,000	\$ 275,479	3.34%

Governmental Activities. The following exhibit presents the net cost of the Town's largest functions based upon the total expenses, less charges for services and operating grants and contributions, of each function. The net cost reflects the amount that was funded by general revenues (principally the property tax assessment which is derived by local property taxes and general state aid).

TOTAL AND NET COST OF SERVICES

	<u>Total Cost of Services</u>			<u>Net Costs of Services</u>		
	2014	2013 (As Restated)	Variance	2014	2013 (As Restated)	Variance
Functions:						
General Government	\$ 1,413,135	\$ 1,335,934	\$ 77,201	\$ (1,132,885)	\$ (1,335,934)	\$ (2,468,819)
Public Safety	2,861,436	2,675,584	185,852	(2,758,219)	(2,538,415)	(5,296,634)
Highways & Streets	1,507,673	1,505,584	2,089	(1,350,923)	(1,354,136)	(2,705,059)
Sanitation	1,567,260	1,699,792	(132,532)	(445,437)	(401,003)	(846,440)
Welfare & Health	225,059		225,059	(225,059)	(191,174)	(416,233)
Culture & Recreation	753,458	684,725	68,733	(665,955)	(585,542)	(1,251,497)
Conservation	2,226	2,240	(14)	(2,226)	(2,240)	(4,466)
Unallocated Expenses:						
General Revenues	(7,306,073)	(7,236,963)	(69,110)	(7,306,073)	7,236,963	(69,110)
Interest	189,232	224,087	(34,855)	(189,232)	(224,087)	(413,319)
Capital Outlay	-	116,054	(116,054)	-	(54,795)	(54,795)
Total	\$ 1,213,406	\$ 1,007,037	\$ 206,369	\$ (14,076,009)	\$ 549,637	\$ (13,526,372)

The total cost of all governmental activities this year was \$8,519,479; the total net increase in net position was \$206,369. The primary financing for these activities of the Town was as follows:

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

Property taxes

- The amount that was billed to taxpayers through property taxes total \$16,551,021, of which the municipal portion is \$5,723,989.

Intergovernmental revenues

- Revenues of \$465,370 were received from the State of New Hampshire under the categories of sanitation aid, rooms & meals tax and highway block grants which are provisions of the State's funding system.

Bond/Financing Proceeds

- Funding was received through bonds, loans, notes and financing proceeds for 2014 in the amount of \$183,983.

Charges for Services

- Sanitation fees totaling \$816,383 reflect user fees, connection fees, and septic hauler fees for the Sewer Fund
- Recycling Center charges, \$279,891 represents fees for pay per bag, selling of recycling material, disposal of non-recycling materials and related services.
- Recreation fees are charged to users of the programs and totaled \$87,503.

INDIVIDUAL FUND ANALYSIS

General Fund

The General Fund is what most people think of as "the budget" since it is the focal point of the Annual Town Meeting and largely supported by locally raised taxes. The local appropriation (property taxes) makes up 70.43% of general fund revenues and other financing sources. Together, the revenues raised locally comprise over 90.75% of the Town's General Fund Budgetary Revenues, while the intergovernmental sources of revenue, which include state aid total nearly 9.25% of total revenues. Also depicted below are general fund expenditures by departments for the years ending 2014 and 2013.

General Fund	2014	2013	Variance
Taxes	\$ 5,679,956	\$5,533,091	\$ 146,865
Licenses & Permits	1,116,916	1,043,350	\$ 73,566
Intergovernmental	745,620	441,142	\$ 304,478
Charges for Services	5,904	3,936	\$ 1,968
Transfers In	272,000	124,895	\$ 147,105
Bond Proceeds	183,983	-	\$ 183,983
Miscellaneous	60,583	94,312	\$ (33,729)
Total	\$ 8,064,962	\$7,240,726	\$ 824,236

General government makes up 16.59% of all general fund expenditures, while public safety, highways and streets, including the operation of equipment and facilities, make up 51.28% of all General Fund expenditures and other financing sources. The remaining

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

13.% includes culture and recreation, miscellaneous expenditures and debt service - interest. The following charts provide a more detailed depiction of the makeup and proportions of the expenditures in these broad categories.

CAPITAL RESERVE FUND

Expendable capital and maintenance reserve funds (established by voters at an annual town meeting as trust funds in accordance with statutory requirements) have been blended with the general fund on Exhibits C-1 and C-3 of the basic financial statements in accordance with GASB Statement No. 54, Fund Balance Reporting and Governmental Type Definitions. The capital reserve fund balances decreased \$13,128 during the year from \$292,375 at December 31, 2013, to \$279,247 at December 31, 2014. In accordance with statutory requirements, they are held in custody by the Trustees of Trust Funds and are only released for the restricted specific purposes of the individual funds.

COMMENTS ON GENERAL FUND BUDGET COMPARISONS

- The beginning General Fund unassigned fund balance was \$906,412. General Fund actual revenues and other financing uses were more than budgeted revenues by \$147,531. General Fund expenditures and other financing uses were less than appropriations by \$161,429. These variances are absorbed in the unassigned and the designated for contingency ending balance. There was an increase in non-spendable fund balance of \$4,708 and an increase of assigned fund balance for abatement contingency of \$100,000 this reduces the unassigned fund balance by \$104,708. Also \$281,863 of the unassigned fund balance was used to reduce the 2013 tax rate. Additional auditor adjustment include deferring property taxes not collected within 60 days of year end in the amount of \$252,294 from the unassigned fund balance and adding recognized allowance for uncollectible property taxes in the amount of \$20,000. Leaving unassigned fund balance as of December 31, 2014 of \$596,507.

General Fund Expenditures	2014	2013	Variance
General Government	1,235,817	1,178,677	57,140
Public Safety	2,607,802	2,465,004	142,798
Highways & Streets	1,097,900	1,018,806	79,094
Health & Welfare	225,059	191,174	33,885
Culture & Recreation	729	871	(142)
Conservation	2,226	2,240	(14)
Debt Service	1,242,555	1,148,161	94,394
Transfer Out	641,267	576,879	64,388
Capital Outlay	<u>984,510</u>	<u>743,315</u>	<u>241,195</u>
Total	<u>8,037,865</u>	<u>7,325,127</u>	<u>712,738</u>

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

- General Fund budgetary revenues, consisting largely of local taxes and other locally raised revenues were; \$7,608,979. The expenses for the General Fund were \$8,037,865. Transfers in and note proceeds total \$455,983.
- Significant General Fund expenditures-to-net-budget variances occurred in several functions:
 - o General Government was under-expended by \$36,115 due primarily to various savings throughout the expenses.
 - o Public Safety was under-expended by \$5,520 due primarily to various budget items increasing in cost and fuel cost.
 - o Highways and streets were over-expended by \$20,863 due to increase project cost and more work being done on the roadways and streets.

We are constantly making changes to our budget planning processes to improve the accuracy of our budget assessments and reduce the size and frequency of future budget variances. Since it is not possible to know in advance all of the circumstances that might create budget variances, we will continue to estimate future costs based on our experience, judgment, and actual expenditure data.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

On December 31, 2014, the Town reported capital assets of \$33,374,183 before accumulated depreciation, which consist of a broad range of capital assets, including land, land easements & land improvements, works of art, buildings & improvements, leasehold improvements, vehicles, equipment, bridges, infrastructure and works in progress.

The Town also annually invests in new furnishings, computers and peripherals, highway and other equipment, as well as infrastructure improvements and enhancements as appropriate.

Capital Assets at Year End			
Governmental Activities			
	2014	2013	Increase (Decrease)
Land & Improvements	\$ 6,959,054	\$ 6,959,054	\$ -
Land Easements	466,775	466,775	-
Works of Art	20,454	20,454	-
CIP	258,480	167,765	90,715
Buildings & Improvements	4,665,426	4,665,426	-
Machinery & Equipment	10,866,163	10,804,723	61,440
Vehicles	3,025,113	2,357,017	668,096
Infrastructure	7,112,718	6,978,841	133,877
Totals at Historical Cost	33,374,183	32,420,055	954,128
Less: Accumulated Depreciation	(16,205,183)	(14,865,728)	(1,339,455)
Total Net Capital Assets	\$ 17,169,000	\$ 17,554,327	\$ (385,327)

TOWN OF LITTLETON, NH

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) OF THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2014

Long-Term Liabilities

Long-Term Debt Outstanding at Year End			
Governmental Activities			
	2014	2013	Increase (Decrease)
General Obligation Bonds/Notes Payable	\$ 5,987,294	\$ 6,885,774	\$ (898,480)
Capital Lease Payable	-	86,178	(86,178)
Compensated Absences Payable	218,246	227,428	(9,182)
Accrued Landfill Post closure Care Costs	151,500	128,000	23,500
Net Other Postemployment Benefits Liability	281,784	305,358	(23,574)
Total Long-Term Debt Outstanding	\$ 6,638,824	\$ 7,632,738	\$ (993,914)

On December 31, 2014, the Town had \$6,638,824 of outstanding long-term obligation, a decrease of 13.02% over 2013 primarily due to debt payments and liability decreases. The Governmental Activity debt summary for calendar year 2014 is presented below:

Obligations payable at January 1, 2014, as restated	\$ 7,632,738
Add: Note issuance	207,483
Adjust: Compensated absences	-9,182
Less: Reduction in liabilities	<u>-1,192,215</u>
Obligations payable at December 31, 2014	<u>6,638,824</u>

FUTURE BUDGET

The beginning General Fund - Fund balance equity for the 2014 fiscal year is \$828,801, of which \$596,507 represents unassigned fund balance. The Town of Littleton, at the annual meeting adopted an operating budget for all funds totaling \$8,064,738 which is \$131,575 more than the prior year budget.

Questions regarding this report should be directed to Karen Noyes, Finance Director at knoyes@townoflittleton.org or by telephone (603-444-3996) lastly by mail at:

Town of Littleton, NH
125 Main Street
Littleton, NH 03561

OFFICE HOURS AND PHONE NUMBERS Web Site: www.townoflittleton.org

Department	Office Hours	Contact Numbers
<u>Fire Department</u> 230 West Main Street	Monday – Friday	Phone: 444-2137 Fax: 444-2218
<u>Police Department</u> 2 Kittridge Lane	Monday – Friday	Business Phone: 444-7711 24 Hr. Phone: 444-2422 Fax: 444-1704
<u>FOR EMERGENCIES DIAL 911</u>		
<u>Littleton Public Library</u> 92 Main Street littletonpubliclibrary.org	Tuesday & Wednesday 9:30 AM – 7:00 PM Friday: 9:30 AM – 5:00 PM Saturday: 9:30 AM – 4:00 PM Closed Sunday, Monday & Thursday	Phone: 444-5741 Fax: 444-1706
<u>Highway Department</u> 240 West Main Street	Monday – Friday 6:30 AM – 3:00 PM	Phone: 444-5051 Fax: 444-2524
<u>Transfer Station</u> 1213 Mount Eustis Road Summer Hours from May 2nd through October 31st Tuesday & Thursday: 12:00 PM to 4:00 PM Wed. 12:00 PM to 6:00 PM	Tuesday – Thursday 12:00 PM – 4:00 PM Friday & Saturday 8:00 AM – 4:00 PM <u>Burn Dump Hours</u> Tuesday – Thursday 11:00 AM – 3:00 PM Saturday 8:00 AM – 4:00 PM	Phone: 444-1447 Fax: 444-1716 Closed Sunday and Monday
<u>Wastewater Treatment Plant</u> 323 Meadow Street	Monday – Friday 6:30 AM – 3:00 PM	Phone: 444-5400
<u>Water & Light Department</u> Lafayette Avenue	Monday – Friday 8:00 AM – 4:00 PM	Phone: 444-2915
<u>Municipal Offices</u> <u>125 Main Street</u>	Monday – Thursday 8:30 AM – 12:30 PM 1:00 PM – 4:00 PM Friday 8:30 AM – 12:30 PM	Phone: 444-3996 Town Office Fax: 444-1703 Town Clerk Fax: 444-0735
Town Manager Finance Director Executive Secretary/Welfare Dir. Tax Collector Planning & Zoning Clerk Assessing Department Finance Assistant Reception/ Dep. Welfare/Tax Col. <u>Town Clerk</u> <u>Deputy Town Clerk</u>	Andrew Dorsett Karen Noyes Ceil Stubbings Amy Hatfield Joanna Ray Municipal Resources Nicole Adams Susan McQueeney Judy White Belinda Larrivee	Extension: 13 Extension: 11 Extension: 15 Extension: 12 Extension: 27 Extension: 14 Extension: 26 Extension: 10 Extension: 20 Extension: 23