

### ***How do I obtain a copy of my birth certificate?***

Download the birth certificate application located on the Town Clerk's webpage.

Check to make sure all information is complete, legible, and sign the application.

Enclose a **Certified** bank check or money order made payable to Town of Littleton. (No personal out of state checks will be accepted.) **Note: the first copy is \$15.00 and each additional copy (requested at the same time) is \$10.00.**

A copy of a photo ID is required for the person requesting the certificate. Include a **self addressed stamped envelope** for the return of the certificate(s). Mail the request to: Littleton Town Clerk, 125 Main St. Suite 202, Littleton, NH 03561.

### ***How do I get a copy of my marriage license?***

Download and print the marriage certificate application located on the Town Clerk's webpage.

Check to make sure all information is complete, legible, and sign the application.

Enclose a **Certified** bank check or money order made payable to Town of Littleton.

(No personal out of state checks will be accepted.) **Note: the first copy is \$15.00 and each additional copy (requested at the same time) is \$10.00.**

A copy of a photo ID is required for the person requesting the certificate.

Include a **self addressed stamped envelope** for the return of the certificate(s).

Mail the request to: Littleton Town Clerk, 125 Main St. Suite 202, Littleton, NH 0356.

### ***How do I get a copy of a death certificate?***

Download and print the death certificate application located on the Town Clerk's webpage.

Check to make sure all information is complete, legible, and sign the application.

Enclose a **Certified** bank check or money order made payable to Town of Littleton. (No personal out of state checks will be accepted.) **Note: the first copy is \$15.00 and each additional copy (requested at the same time) is \$10.00.**

A copy of a photo ID is required for the person requesting the certificate.

Include a **self addressed stamped envelope** for the return of the certificate(s).

Mail the request to: Littleton Town Clerk, 125 Main St. Suite 202, Littleton, NH 03561.

**\*\*\*Make sure all of the information required has been completed. If the application is not complete, it will be rejected.**

**Note: Vital Statistics can also be requested online on the homepage of the Town's website by accessing the vital records symbol.**



***Do I need to license my dog?***

Any dog that resides in the Town of Littleton needs to be licensed at our office. To license your dog, you will need to come into our office or complete the dog license application available on the Town Clerk's webpage. Dog licenses are due to be renewed by April 30th of each year. Dog licenses can also be renewed online by accessing the dog license symbol on the homepage of the Town's website.



***How do I register my vehicle?***

Registration Renewals available online! By clicking on the below symbol on the Town of Littleton's homepage on the website.



Register your vehicle renewals online with [E-Reg](#). It's easy and convenient! Note: This service is for renewals only. New vehicles and vehicle transfers must be processed at the Town Clerk's Office. There is a small fee for using this online service.

***How do I research my family history?***

You may request access to unrestricted records (births prior to 1901; deaths, marriages, and divorces prior to 1948) through the State of New Hampshire Bureau of Vital Records "Genealogy enter" which is located at 71 S. Fruit Street, Concord, NH. It is open to the public from 8:30 to 11:45 AM and 12:15 PM to 4:00 PM Monday through Friday, (except on Wednesday when the vault closes early at 3:30 PM). Volunteers will help you do the research. If you have any questions for the Bureau, please contact them directly at 603-271-4650.

***What are the other duties of the Town Clerk?***

The Town Clerk guarantees the preservation, accurate issuance and retention of vital records. The office files and preserves as required, all contracts, bonds, agreements, ordinance books and other Town documents. The Town Clerk is keeper of all Town meeting, local Boards and Commissions minutes. The Town Clerk administers the "Oath of Office" to elected officials and appointees.

***How can I get an absentee ballot?***

If you are a registered voter in Littleton and qualify as an absentee voter, please fill out the school and town absentee ballot forms in order to receive both.