

Public Works Director

This is a full time, exempt, salaried position with benefits. Pay commensurate with qualifications and experience, \$72,500-84,000 per year.

Under direction of the Town Manager, the Public Works Director's responsibilities will include planning, organizing and directing the activities of the Public Works Department. Including but not limited to: street & sidewalk maintenance and repair, winter operations, seasonal and special construction projects, annual budgeting, purchasing, employee supervision and oversight of the waste water and storm drainage system for an active industrial and commercial environment.

The successful candidate will have strong management skills, be able to administer policies, work well with a unionized workforce and interact appropriately with public, media and private organizations. General computer/office skills including competence in Excel, Outlook and Word are required.

Thorough knowledge of state and federal workplace laws and safety regulations is required. Preference will be given to applicants holding a civil engineering or similar degree. Experience working with FEMA and transportation grants is a plus.

The work week will require attendance at some evening/weekend meetings and responding to emergencies.

The successful candidate will be required to pass a background check.

The Town of Littleton is an Equal Opportunity Employer. The Town reserves the right to retain any or reject any/all candidates. No candidate will have any claim or rights against the Town arising from this process.

Position open until filled.

Contact HR Director Karen Noyes for a full job description, knoyes@townoflittleton.org, (603) 444-3996 x 11.

Send cover letter and resume to:

Karen Noyes
Littleton HR Director
125 Main Street
Suite 200
Littleton, NH 03561